

CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 16, 2012
7:00 P.M.

I. CALL TO ORDER

- A. The August 2012 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of August 16, 2012 at the Castle Pines Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:02 p.m. by Board President, Steve Labossiere.
- B. Introductions were called: Board Members present: Steve Labossiere, Anna Mallinson, Joan Millspaugh, Eric Ford, Brian Cardinell and Steve Eller.
Representing management: Kim Maguire, CMCA® with Premier Property Management, LLC.
Homeowners present: Carla Kenny (Bristlecone Single & Castle Pines Chamber), Ken Hide (HOA#1), Jerry and Jan Cuffel (CPN II), Mike Spanbauer (Anderson-Ban Insurance)

Delegates/Alternates Present:

Gregg Fisher (Bristle Cone Single)
Eric Ford (crossings)
Ray Marquez (Glen Oaks Alter)
Suki Fitzgerald (The Hamlet)
Jim Greatehead (HOA 2)
Steve Eller (Greenbriar)
Bill Dalton (Claremont)
Warren Lynge (Bristlecone Patio)
Eric Ford (Crossings)

Delegates Absent:

Cheryl McDade (Hidden Pointe) Vacant (Buffalo Ridge)
Ted Lohr (Bristle Cone Patio) Vacant (Tapestry Hills)
Rex Lucas (Bramble Ridge) Vacant (Stonecroft)
Cris Cristadoro (Romar) Vacant (Forest Park)
Don Van Putten (Pine Ridge) Vacant (South Lynx)
Teke Sankey (North Lynx)
Cheryl Schuessler (HOA 1)
Gail Stehlik (Retreat)
Carol Padilla (Briar Cliff)
Mike Henry (Winterberry)
Scott Blaeser (Glen Oaks)

- C. Mr. Labossiere explained the homeowner input guidelines to all in attendance.
- D. Mr. Labossiere called for any additions, deletions or modifications to the agenda. Mr. Labossiere motioned to add Resolution of the CRS Reallocation Project and letter of support of the CRS Reallocation Project, under V.D. Ms. Maguire requested to add under IX.D 7237 and 7 payment plan. Ms. Mallinson motioned to approve the agenda as amended, seconded by Mr. Ford. Motion passed unanimously.

II. HOMEOWNER FORUM

No Comments from the Members.

III. COMMUNITY REPORTS

- A. **Parks Authority** - Ms. Mallinson reported that new trees and plants will be planted to replace the dead ones. The splash park will turn off at Labor Day and may extend with weather permitting. Vandals have broken off one of the antlers to the Elk statue.
- B. **CPN Metro District** – The pump house work is completed except for a couple punch list items.

An RFP has gone out for Phase 3 of the project. A public meeting will possibly be held for adjacent residents regarding the pipeline, there should be no disruption on the trail systems in the community.

- C. **Castle Pines Library** – Ms. Millspaugh reported the library has raised \$61,513.46. This does not include the \$15,000 from the City or the future \$10,000 from the City to be donated in 2013. Mr. Lyngge added that the Run Wild event is October 20, 2012. The Boulder Running Company has been hired to assist with the event. The library is ahead one year on campaign collections.
- D. **City of Castle Pines** – It was noted that the new City Manager will be decided Friday morning.

IV. COMMITTEE AND CONTRACTOR REPORTS

- A. **Website** –September 15, 2012 is the Douglas County Chemical Roundup. The Master will send out and email blast as it gets closer to the event and the flyer will be posted on the website.
- B. **Social Events** - Mr. Cardinell reported that the Castle Pines Movie Night on August 17, 2012 at Coyote Ridge Park. Ms. Kenny reported that the Oktoberfest will be held on September 22, 2012.
- C. **Delegate Involvement Committee** – Nothing new to report, there are several HOA's that have no elected Delegates. Ms. Maguire will contact those associations which do not have a delegate and report back to the Board. Master meetings with the neighborhood associations are ongoing.

V. NEW BUSINESS

- A. The renewal for the Association insurance is up in September. The Agent, Mike Spanbauer was in attendance to discuss several options for insurance. Mr. Labossiere motioned to approve the Auto Owners Insurance policy (A+15 Carrier), in the amount of \$10,709 to add Workers Compensation Policy with Pinnacol Insurance not to exceed \$300. Seconded by Mr. Eller. Motion passed unanimously.
- B. ARC involvement with neighborhood associations was tabled to September.
- C. Mr. Fisher discussed various landscape conditions on the main corridors of Castle Pines. Mr. Labossiere recommended meeting with Charlie Fagan and going over the concerns and identifying which entity maintains the areas of concern. The CPN Metro District is working with CSU Extension to find out the cause of some dying trees in the community.
- D. Mr. Labossiere requested that the Board support the Chatfield Reservoir Storage Reallocation Project. Discussion was held. Mr. Labossiere motioned to approve a letter of support regarding the project. Seconded by Ms. Mallinson. Motion passed unanimously. Mr. Labossiere made a motion to adopt a Resolution in support of the CRSR Project. Seconded by Mr. Eller. Motion passed unanimously.

VI. UNFINISHED BUSINESS

- A. The Board spoke briefly about a request to conduct a study determining the disincorporation of the City of Castle Pines. The Board agreed unanimously that they are not interested in pursuing any further.

VII. ADDITIONAL HOMEWONER INPUT

No further comments

VIII. APPROVAL OF MINUTES

- A. The minutes from July 19, 2012 meeting were reviewed. Mr. Ford motioned to approve the minutes as presented. Mr. Cardinell seconded the motion. Motion passed with Mr. Labossiere and Ms. Mallinson abstaining.

IX. FINANCIAL REPORTS

- A. The Board reviewed the July financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement, current payables (check detail), AR Aging summary, collections summary. Ms. Millspaugh motioned to approve the financials as submitted. Seconded by Ms. Mallinson. Motion passed unanimously.
- B. Ms. Maguire presented the payables (check detail) from July 19, 2012 thru August 13, 2012. Ms. Maguire noted that check number 854 is voided and asked for approval for a replacement check not to exceed \$11,009 for the new insurance policy. Mr. Labossiere motioned to accept the payables as submitted, seconded by Mr. Eller. Motion passed unanimously.
- C. Ms. Maguire presented the delinquency report. Collections are ongoing.
- D. A payment proposal was reviewed for accounts #7 and #7237. Payment plans request waiving late fees and interest. Both requests were denied.
Mr. Labossiere motioned to accept the payment proposal on account #7. Seconded by Ms. Mallinson. Motion passed unanimously. Mr. Eller motioned to accept the payment proposal on account #7237. Seconded by Mr. Labossiere. Motion passed unanimously.

X. NEXT MEETING

- A. Next meeting date is September 20, 2012 7 p.m. and the Delegate meeting will be held on the same night at 6 p.m.

XI. ADJOURNMENT

Ms. Millspaugh made a motion to adjourn the monthly meeting at 9:06 p.m. Seconded by Mr. Eller. Motion passed unanimously.

Respectfully submitted,

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.