



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 17, 2013
7:00 P.M.

I. CALL TO ORDER

- A. The January 2013 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of January 17, 2013 at the Castle Pines Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:02 p.m. by Board President, Steve Labossiere.
- B. Introductions were called: Board Members present: Steve Labossiere, Joan Millspaugh, Gregg Fisher, Eric Ford and Steve Eller. Absent; Anna Mallinson
Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.
Homeowners present: James Einolf (Forest Park & City Council), Kim Brooks (HOA#1), Carla Kenny (CP Chamber).

Delegates/Alternates Present:

Gregg Fisher (Bristle Cone Single)
Eric Ford (Crossings)
Rex Lucas (Bramble Ridge)
Steve Eller (Greenbriar)
Jim Greathead (HOA 2)
Bill Dalton (Claremont)
Dave Thomas (Claremont)
Suki Fitzgerald (The Hamlet)

Delegates Absent:

Mike Henry (Winterberry)
Paul Jaegar (Tapestry Hills)
Tracey Dwyre (South Lynx)
Dennis Kuhlmann (Stonecroft)
Gail Stehlik (Retreat)
Teke Sankey (North Lynx)
Jaime Chaulk (Romar)
Scott Blaeser (Glen Oaks)
Ken Hide (HOA 1)
Don Van Putten (Pine Ridge)

Vacant (Buffalo Ridge)
Carol Padilla (Briar Cliff)
Jeff Teter (Hidden Pointe)
Ted Lohr (Bristle Cone Patio)
Anna Mallinson (Forest Park)

- C. Mr. Labossiere explained the homeowner input guidelines to all in attendance.
- D. Mr. Labossiere called for any additions, deletions or modifications to the agenda. It was motioned by Ms. Millspaugh to edit the sequential order of the agenda so the Social Report could be moved up on the Agenda. Motion was seconded by Mr. Eller. Motion passed unanimously.

II. ELECTION OF OFFICERS

Mr. Eller motioned to keep the Officer positions as they were in 2012 as follows:
Steve Labossiere – President, Anna Mallinson – Vice President, Eric Ford – Secretary, Joan Millspaugh – Treasurer, Directors at Large – Steve Eller and Gregg Fisher. Seconded by Ms. Millspaugh. Motion passed unanimously.

III. COMMUNITY REPORTS

- A. **Social Report** – The Annual Garage Sale will be held on May 17th and 18th from 8 a.m. to 2 p.m.

Mr. Labossiere motioned for an expenditure approval for the Garage Sale in the amount not to exceed \$2,250 subject to finding a sponsor to fund half of the Garage Sale signage. Ms. Millspaugh seconded the motion. Motion passed unanimously.

Book Swap will be held on April 20, 2013 at the Castle Pines Community Center. Mr. Labossiere motioned to approve an expenditure approval of funds for the event not to exceed \$1,300. Event will take place either 9 a.m. to 1 p.m. or until 2 p.m. depending on previous banner information. Mr. Eller seconded the motion. Motion passed unanimously.

- A. **Parks Authority** – Nothing to report. No PA meeting was held this month.
- B. **CPN Metro District** – Inter Connect Pipeline Project is on schedule. The contractor on the project would like to work on Sunday's; the CPNMD is reviewing the request.
- C. **Castle Pines Library** – Ms. Millspaugh noted that this will be the last report for the library, since the funding goal has been met. As of December 2012, the library has collected \$90,076.79 in donations to keep the library open in Castle Pines. This amount does not include the \$10,000 donation from the City for 2013. The goal to raise was \$100,000.
- D. **City of Castle Pines** – Mr. Einolf reported that one of the City employees has resigned. Also no one has submitted their interest in City Clerk. If no one is interested, an election will take place and this will cost the City in excess of \$10,000 to hold an election. Interested parties should contact the City for this volunteer position.

IV. COMMITTEE AND CONTRACTOR REPORTS

- A. **Website** – The IT contractor continues to work on upgrades.
- B. **Social Events** – Discussion was held under III.A
- C. **Delegate Involvement Committee** – The neighborhood Board of Directors will be invited to the meeting at 6 p.m. in February. Board Members should come up with a name for the meeting and email to Ms. Maguire.

V. NEW BUSINESS

- A. The Signing of the Core Values Commitment was completed. Ms. Mallinson will need to sign at the next scheduled meeting.
- B. Mr. Labossiere motioned to appoint Anna Mallinson, Steve Eller and Mr. Labossiere as the interview selection committee to interview candidates to replace recently resigned Board Member, Brian Cardinell whose term expires in 2014. An email blast will be sent to the Community regarding the opening and submitting their letter of interest.

VI. UNFINISHED BUSINESS

No unfinished business.

VII. ADDITIONAL HOMEWONER INPUT

No comments.

VIII. APPROVAL OF MINUTES

- A. The minutes from October 18, 2012 meeting were reviewed. Mr. Eller motioned to approve the minutes as submitted. Mr. Ford seconded the motion. Motion passed with Ms. Millspaugh abstaining.

IX. FINANCIAL REPORTS

- A. The Board reviewed the November and December financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement, current payables (check detail). Ms. Millspaugh motioned to approve the financials as submitted. Seconded by Mr. Eller. Motion passed unanimously.
- B. Ms. Maguire presented the payables (check detail) from October 16, 2012 to January 13, 2013. Ms. Millspaugh motioned to accept the payables as submitted, seconded by Mr. Eller. Motion passed unanimously.
- C. Ms. Maguire reported that 552 homeowners still need to pay the 2013 Annual Dues of \$40.00. It was noted last year this time, 623 homeowners had not paid their dues.
- D. HB1237 was reviewed and Ms. Maguire will speak with attorney on amendments/resolutions to current policies.

X. NEXT MEETING

- A. Next meeting date will be held on February 21, 2013.

XI. ADJOURNMENT/EXECUTIVE SESSION

Mr. Fisher made a motion to adjourn the monthly meeting at 8:20 p.m. Seconded by Mr. Ford. Motion passed unanimously. The meeting then went into Executive Session to discuss the Management contract. The meeting then was called into order by Mr. Labossiere. A motion was made by Ms. Millspaugh to approve the management contract with Premier Property Management, LLC for another year term. Seconded by Mr. Ford. Motion passed unanimously. Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.