



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, February 20, 2014
7:00 P.M.

I. CALL TO ORDER

- A.** The February 2014 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of February 20, 2014 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:05 p.m. by Board President, Steve Labossiere.
- B.** Introductions were called: Board Members present: Steve Labossiere, Anna Mallinson, Steve Eller, Gregg Fisher, Melissa Sanders and Joan Millspaugh.
- Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.
Homeowners present: Eric Anderssen (HOA #2), Randy Pye (FulCrumOne-Xcel Energy Rep), Carla Kenny, (CPN Master Social Coordinator)

Delegates/Alternates Present:

Gregg Fisher (Bristle Cone Single)
Steve Eller (Greenbriar)
Jim Greatehead (HOA 2)
Anna Mallinson (Forest Park)
Mary Fletcher (Bristol Cone Patio)
Steve Woolley (The Hamlet)
Bill Dalton (Claremont Estates)

Delegates Absent:

Mike Henry (Winterberry)
Carolyn Plichta (Crossings)
Jonathan Dodd (Briar Cliff)
Tracey Dwyre (South Lynx)
Dennis Kuhlmann (Stonecroft)
Ken Hide (HOA 1)
Steve Martin (Glen Oaks)
Gail Stehlik (Retreat)
Belinda King (North Lynx)

Vacant (Buffalo Ridge)
Don Van Putten (Pine Ridge)
Vacant (Tapestry Hills)
Rex Lucas (Bramble Ridge)
Jaime Chaulk (Romar)
Vacant (Glen Oaks)
Jeff Teter (Hidden Pointe)
Matt Amerian (Glen Oaks)

- C.** Mr. Labossiere explained the homeowner input guidelines to all in attendance.
- D.** Mr. Labossiere called for any additions, deletions or modifications to the agenda. No changes were made. Ms. Mallinson motioned to approve the Agenda as submitted. Motion seconded and passed unanimously.

II. HOMEOWNERS FORUM

No comments.

III. COMMUNITY REPORTS

- A. Parks Authority** – Ms. Mallinson reported that PA discussed having more collaboration with the City and the Metro District in which they will all three be meeting to develop a master plan regarding the future of our parks in Castle Pines.
- B. CPN Metro District** – Nothing to report.

- C. **City of Castle Pines** – A public hearing is scheduled for February 25, 2014 at 6 p.m. at the Community Center regarding the continuation of the previous public hearing on CP Town Center 1st Amendment and the IREA Happy Canyon Electrical Substation.

IV. COMMITTEE REPORTS

- A. **Website** –Ms. Mallinson reported that a new server has been secured for the website for five years with Go Daddy. Comcast had too many issues. There were 479 visits to the website between January 20 and February 19th.
- B. **Social Report** –
- a. Ms. Millsbaugh motioned to approve a half page color ad for \$534.38 to include the garage sale and DVD/Book Swap information for the April Connection issue. Motion was seconded and passed unanimously. Ms. Kenny noted that advertising for the garage sale this year will be the same as last year. To include the Denver Post, DC Newspress, Lone Tree and Yourhub.
- b. DVD/Book Swap – Volunteers are needed so sign up today. The Board approved for a collection jar to be available for visitors to donate to the Douglas County Task Force.
- c. Concerts in the Park Series - Ms. Sanders motioned to ratify the approval of action without meeting that was held on February 3, 2014 approving the band selection as follows with the amended date in August. Concert bands and dates are as follows: June 7 – Margarita Brothers; July 12 – Tuxedo Junction; August 16 – Tunisia. Motion was seconded and passed unanimously. The cost for the bands is \$27,000 which was previously approved by the Board during the 2014 budget presentation.
- Ms. Maguire recommended an advertisement in the Connection for the Concert Series. It was requested that discussion should be held in March. Ms. Kenny will look into food vendors for the concerts.
- d. More discussion was held regarding a Kids Day event. Mr. Fisher, Ms. Mallinson and Ms. Kenny will met to discuss plans/ideas and will notify the Board of the date, in case other Board Members wish to attend.
- e. Ms. Maguire will instruct Ms. Kenny to look into the following dates for a Sub Association Board of Directors Social/Meeting. Dates to consider are as follows: June 23, 25 or 26th. To be held at the Ridge Restaurant. It was noted that the Delegate Social will take place April 17, 2014 at 6:30 p.m. at the CPN Community Center. Venue will be the same as last year and invites will be sent out in March.

V. XCEL ENERGY PROJECT PRESENTATION

Mr. Randy Pye was in attendance to discuss the Pawnee-Daniels Park Transmission Line Project. Open House meetings will be held on March 17th from 6-8 p.m. at the Pace Center and March 20th same time at the Wildlife Experience. Xcel Energy is asking for a letter of support and gather input and relay information to the Membership of the Association. The Board will gather more information from Xcel to include a PDF map, full description of the project and more information on upcoming meetings to share with the Members.

VI. NEW BUSINESS

- A. Ms. Maguire was asked to calculate more information regarding delinquent owners and the processes and time it takes to handle each owner for compensation, to include emails sent to delinquent owners, phone calls and mailings.
- B. The Selection Committee made a recommendation to appoint Candidate B to the Board after four interviews took place. Mr. Eller motioned to approve the Candidate to serve until 2015. Motion was seconded and passed unanimously.
- C. The Board reviewed a fence request from Tapestry Hills HOA. The Board needs a photo of the proposed fence, the color sample and financials to include a Reserve Study before any further discussion can take place.
- D. Mr. Labossiere motioned to reject the proposed Castle Pines Edition Directory 2014 and revisit in 2015. Motion was seconded and passed unanimously.
- E. Ms. Maguire will contact the Douglas County Parks regarding our letter to them concerning the parks trailhead safety issue.

VII. UNFINISHED BUSINESS

There was no unfinished business.

VIII. ADDITIONAL HOMEOWNER INPUT

No comments.

IX. APPROVAL OF MINUTES

- A. The minutes from January 16, 2014 meeting were reviewed. A motion by Mr. Fisher was made to approve the minutes as submitted. Motion was seconded and passed unanimously.

X. FINANCIAL REPORTS

- A. The Board reviewed the January 2014 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement; current payables (check detail). Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail). Ms. Mallinson motioned to approve the payables as submitted; motion was seconded and passed unanimously.
- C. Ms. Maguire presented the delinquency report. No action needed.
- D. Discussion was held regarding a meeting with Mark Payne, legal counsel for the Association. Ms. Maguire will set up a lunch meeting to include, Steve LaBossiere, Steve Eller and Mark Payne.

XI. NEXT MEETING

- A. March 20, 2014 at 7 p.m. at the Castle Pines North Community Center.

XII. ADJOURNMENT

Ms. Mallinson made a motion to adjourn the monthly meeting at 10:50 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.