



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, July 17, 2014
7:00 P.M.

I. CALL TO ORDER

- A.** The July 2014 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of July 17, 2014 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:01 p.m. by Board President, Steve Labossiere.
- B.** Introductions were called: Board Members present: Steve Labossiere, Anna Mallinson, Joan Millspaugh, Melissa Sanders, Steve Eller and Kristy Buirge. Absent: Gregg Fisher
Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.
Homeowners present: Paul Rehrig and Bill Dalton. In addition, Brad Meyering (City of Castle Pines), Jim Nikkel (CPN Metro Dist), Lisa Schwien (Kennedy/Jenks Consultants), Carrie Powers (CP Compliance).

Delegates/Alternates Present:

Steve Eller (Greenbriar)
Jim Greathead (HOA2)
Mary Fletcher (Bristolcone Patio)
Anna Mallinson (Forest Park)
Bill Dalton (Claremont Estates)

Delegates Absent:

Belinda King (North Lynx)
Gregg Fisher (Bristle Cone Single)
DonVanPutten (Pine Ridge)
Jonathan Dodd (Briar Cliff)
Dennis Kuhlmann (Stonecroft)
Tracey Dwyre (South Lynx)
Jaime Chaulk (Romar)
Rex Lucas (Bramble Ridge)
Carolyn Plichta (Crossings)

Vacant (Tapestry Hills)
Jeff Teter (Hidden Pointe)
Steve Woolley (The Hamlet)
Vacant (Retreat)
Vacant (HOA 1)
Vacant (Glen Oaks)

- C.** Mr. Labossiere explained the homeowner input guidelines to all in attendance.
- D.** Mr. Labossiere called for any additions, deletions or modifications to the agenda. No changes were made. Ms. Millspaugh motioned to approve the Agenda as submitted. Motion seconded and passed unanimously.

II. HOMEOWNERS FORUM

No Comments.

III. STORM WATER PRESENTATION

The City of Castle Pines and the Castle Pines North Metro District along with their consultants were in attendance to discuss the maintenance and inspection of private storm sewer systems in the Castle Pines North Homeowners Associations. Both entities were in attendance to request assistance from the Master Association in reaching out to the other HOA's regarding the maintenance/inspections of the storm sewer systems.
After Board discussion it was decided to have Ms. Maguire contact Mr. Nikkel and explain the Master Association position to include assistance with the general communication and education

to the Master membership and recommend that they reach out to the Community Managers individually to determine needs, responsibilities and problems.

IV. COMMUNITY REPORTS

- A. Castle Pines Parks Authority –No action taken.
- B. CPN Metro – No action taken.
- C. City of Castle Pines – No action taken.

V. COMMITTEE REPORTS

- A. Website – No action taken.
- B. Social Events
 - 1. A motion was made by Ms. Millspaugh to book Tuxedo Junction at a date to be determined due to the canceled event on July 12, 2014 due to the rain. Amount approved for the band is \$4,500.00.
 - 2. Mr. Labossiere motioned to approve the \$800 Chamber Sponsorship for the 2014 Oktoberfest that will be held on September 27, 2014. Motion was seconded and passed unanimously. Ms. Sanders motioned to approve the WOW Bubbles for the Oktoberfest event. Motion seconded and passed unanimously.

VI. NEW BUSINESS

- A. The 14-Day referral – Lagae Lift Station – The CPN Master ARC submitted their response on the Station to include landscape around the station. The CPN Master Board submitted “No Comment”.

VII. UNFINISHED BUSINESS

- A. Ms. Maguire will deliver the boxes of the new Directory to the Chamber office. Ms. Maguire will inform the new homeowner in their welcome packet that they can pick up a Directory at the Chamber office, instead of the Master mailing them.
- B. Ms. Sanders and Mr. Labossiere will draft a letter to the Board Presidents in the Master Association to be presented at the September monthly Board Meeting.

VIII. ADDITIONAL HOMEOWNER INPUT

No comments.

IX. APPROVAL OF MINUTES

- A. The minutes from June 19, 2014 meeting were reviewed. A motion by Ms. Mallinson was made to approve the minutes with corrections. Motion was seconded and passed with Ms. Sanders abstaining.

X. FINANCIAL REPORTS

- A. The Board reviewed the June 2014 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed with Ms. Sanders abstaining.

- B. Ms. Maguire reviewed two settlement offers/payment plans for the delinquent owners that were turned over to the Attorney for collection. The Board ruled against writing off any fees for accounts #8409 and #326.
- C. Ms. Maguire presented the payables (check detail 1109-1118). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

XI. NEXT MEETING

- A. August 21, 2014 at 7:00 p.m. at the Castle Pines North Community Center.

XII. ADJOURNMENT

Ms. Mallinson made a motion to adjourn the monthly meeting at 9:40 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.