



**CASTLE PINES NORTH ASSOCIATION, INC.**  
***BOARD OF DIRECTORS MEETING MINUTES***

**Thursday, October 16, 2014**  
**7:00 P.M.**

**I. CALL TO ORDER**

**A.** The October 2014 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of October 16, 2014 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:02 p.m. by Board President, Steve Labossiere.

**B.** Introductions were called: Board Members present: Steve Labossiere, Joan Millspaugh, Melissa Sanders, Steve Eller, Gregg Fisher, Anna Mallinson and Kristy Buirge.

Representing management: Kim Maguire, CMCA<sup>®</sup> with Premier Property Management, LLC.  
Homeowners present from HOA #1 – Karen Becker, Stuart and Susan McPherson, Mike Aubert, Eric and Leigh Houston, Harley Rinerson, Lorrie Ball, Steve Napper, Ron Brown, Mary Brown. In addition Herb White and Jennifer White were present from HOA #2.

**Delegates/Alternates Present:**

Steve Eller (Greenbriar)  
Jim Greathead (HOA2)  
Mary Fletcher (BristolCone Patio)  
Gregg Fisher (BristleCone Single)  
Bill Dalton (Claremont Estates)  
Belinda King (North Lynx)  
Anna Mallinson (Forest Park)  
Patrick Dunn (Hidden Pointe)

**Delegates Absent:**

Matt Amerlan (Glen Oaks)	Vacant (Tapestry Hills)
Steve Woolley (The Hamlet)	Vacant (Retreat)
DonVanPutten (Pine Ridge)	Vacant (HOA 1)
Jonathan Dodd (Briar Cliff)	
Dennis Kuhlmann (Stonecroft)	
Tracey Dwyre (South Lynx)	
Jaime Chaulk (Romar)	
Rex Lucas (Bramble Ridge)	
Paul Mauro (Crossings)	

**C.** Mr. Labossiere explained the homeowner input guidelines to all in attendance.

**D.** Mr. Labossiere called for any additions, deletions or modifications to the agenda. No changes were made. Ms. Mallinson motioned to approve the Agenda as submitted. Motion seconded and passed unanimously.

**II. HOMEOWNERS FORUM**

Several homeowners from HOA #1 were in attendance to voice their concern on the possible construction of 200 apartment homes by “Carmel”, on the corner of Monarch Boulevard and Lagae Road. Their concern focuses on possible traffic issues, water and costs to the City. These owners were encouraged to attend City Council meetings and watch for notices regarding the future Planning Commission meetings.

### **III. COMMUNITY REPORTS**

- A. Castle Pines Parks Authority –No action taken.
- B. CPN Metro – No action taken.
- C. City of Castle Pines – No action taken.

### **IV. COMMITTEE REPORTS**

- A. Website – Ms. Mallinson and Ms. Maguire will meet regarding website emails and improvements.
- B. Social Events – Ms. Maguire to communicate with the Chamber regarding the hassle of parking and the possibility of supplying some type of shuttle service for the attendees.
- C. ARC –The Board discussed the proposed fence request from North Lynx. No opposition. Ms. Maguire will contact the City Manager to see if they would like to make major thoroughfare fencing a city ordinance. .

### **V. NEW BUSINESS**

- A. Ms. Maguire noted for the record that “no response” was submitted to the City on Superblock Plat, Case No. SB14-002.
- B. Ms. Maguire presented “Paylease” an online payment option for homeowners. Homeowners would be able to pay their annual dues online by withdrawing funds from their account or by charging on their charge card for a fee that they would be responsible for. Mr. Labossiere motioned to approve the Paylease option with the condition that the Association is indemnified for chargeback’s on charge cards should a homeowner oppose the fee to charge. Motion was seconded and passed unanimously.
- C. Ms. Maguire noted that there are three seats open on the Master ARC. An eblast will be sent out the first of the year.
- D. Email and Governance was tabled to the January meeting.

### **VI. UNFINISHED BUSINESS**

No unfinished business to discuss.

### **VII. ADDITIONAL HOMEOWNER INPUT**

No comments.

### **VIII. APPROVAL OF MINUTES**

- A. The minutes from September 18, 2014 meeting were reviewed. Some corrections were made. A motion was made by Ms. Sanders to approve the minutes as amended. Motion was seconded and passed with Ms. Mallinson and Ms. Buirge abstaining.

### **IX. FINANCIAL REPORTS**

- A. The Board reviewed the September 2014 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Mr. Eller motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the Delinquency Report – The Board agreed not to accept the payment offer. Instead a payment plan will be presented to the delinquent owner.
- C. Ms. Maguire presented the payables (check detail 1138-1142). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

### **X. NEXT MEETING**

- A. Annual Delegate Meeting - Thursday, November 13, 2014 at 6:30 p.m. at the Castle Pines North Community Center.

### **XI. ADJOURNMENT**

Ms. Mallinson made a motion to adjourn the monthly meeting at 9:21 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

*Kim Maguire*

Kim Maguire, CMCA<sup>®</sup>, Community Manager  
Castle Pines North Association, Inc.