



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 20, 2015
7:00 P.M.

I. CALL TO ORDER

- A.** The August 2015 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of August 20, 2015 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Vice President, Melissa Sanders.
- B.** Introductions were called: Board Members present: Melissa Sanders, Gregg Fisher, Steve Eller, Kristy Buirge and Patrick Dunn. Anna Mallinson; arrived at 7:15 p.m. Absent; Joan Millspaugh. Homeowners Present: Rick and Sue Plattsmier, Keith and Dana Dodd, Randy Pye; FulcrumOne. Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Patrick Dunn (Hidden Pointe)
Anna Mallinson (Forest Park)
Kristy Buirge (Tapestry Hills)
Barb Saenger (Pineridge)
Dave Thomas (Claremont Estates)

Delegates Absent:

Matt Amerlan (Glen Oaks)	Vacant (HOA 2)
Steve Woolley (The Hamlet)	Doug Gilbert (HOA 1)
Jim Swenson (Bramble Ridge)	Joan Millspaugh (BristolCone P)
Paul Mauro (Crossings)	Mike Henry (Winterberry)
Vacant (Briar Cliff)	Vacant (Retreat)
Dennis Kuhlmann (Stonecroft)	Belinda King (North Lynx)
Tracey Dwyre (South Lynx)	Arlene Armata (Pine Ridge)
Vacant (Romar)	

- C.** Ms. Sanders explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. The following items were added: V. New Business (C) Bank Information, V. New Business (D) Farmers Market. Mr. Dunn motioned to approve the amendments to the agenda. Motion was seconded and passed.

II. HOMEOWNERS FORUM

Mr. Dodd thanked the Board for the Email blast regarding the recent “Document Shredding and Computer Recycling Event” The event was very successful. \$1,500 was raised to donate to Connect US, 8,900 lbs of paper were shredded and 5,000 lbs of electronics were recycled. Ms. Saenger made a request to the CPN Master Association to donate \$1,000 to assist with mitigation costs at the Pineridge HOA with a letter of support to be included with the grant process.

The Board will take these requests under consideration and get back with Ms. Saenger.

III. TRANSMISSION PROJECT UPDATE

Mr. Pye was in attendance to discuss a brief overview of the Pawnee-Daniels Park transmission line project and information regarding dates of the open houses in the area that homeowners can attend. More information regarding this project and open houses is available at <http://www.sb100transmission.com/projects/pawnee-daniels-park/index.asp>.

IV. COMMITTEE REPORTS

- A. Social Events– Ms. Maguire will be preparing the 2016 Budget. The Board agreed to keep the budget for Social the same as last year.
It was recommended to consider the Frank Sinatra concert to be a brunch concert on a Sunday from 11 a.m. to 1 p.m.
- B. Website – Ms. Mallinson recommended a revamp to the current website. Ms. Mallinson will get a budget to Ms. Maguire within the next few weeks.

V. NEW BUSINESS

- A. Ms. Maguire presented the new insurance policy to the Board with a decrease this year in the amount of \$345.00. Total premium is \$10,494.00. Mr. Eller motioned to approve the policy. Motion was seconded and passed unanimously.
- B. Enclosed in the packet was a thank you email from Mr. Dodd regarding the above mentioned Recycle Event.
- C. Ms. Maguire proposed changing banks due to the bank fees that Castle Rock Bank is imposing. Mr. Eller motioned to approve the bank change. Motion was seconded and passed unanimously. Ms. Maguire will start the process of changing and bank signature cards so it is completed prior to the 2016 invoices being sent out.
- D. Mr. Fisher announced that there will be a Farmers Market at the Safeway parking lot starting in September; every Wednesday from 2 p.m. – 7 p.m. The Board agreed to place this information on the CPN Association website.

VI. UNFINISHED BUSINESS

- A. Discussion was held regarding a donation to the Library. Ms. Mallinson motioned to donate \$50,000 donation to the Library with priority access to the Community Conference Room for the Master meeting dates and naming rights for 10 years with a First Right of Refusal after that 10th year. Motion was seconded and passed unanimously. Ms. Mallinson will contact the Library with this proposal.

VII. APPROVAL OF MINUTES

- A. The minutes from July 16, 2015 meeting were reviewed. A motion was made by Mr. Dunn to approve the minutes as amended with a minor change. Motion was seconded and passed.

VIII. FINANCIAL REPORTS

- A. The Board reviewed the July 2015 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Ms. Sanders motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the Delinquency Report – No action taken.
- C. Ms. Maguire presented the payables (check detail 1276 thru 1289). Ms. Buirge motioned to approve the payables as submitted; motion was seconded and passed unanimously.

IX. NEXT MEETING

- A. Next monthly Board of Directors Meeting – Thursday, September 17, 2015 at 7:00 p.m. at the Castle Pines North Community Center.

X. ADJOURNMENT

Ms. Sanders made a motion to adjourn the monthly meeting at 8:10 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Colorado Licensed Community Association Manager
Castle Pines North Association, Inc.