



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 15, 2015
7:00 P.M.

I. CALL TO ORDER

- A.** The January 2015 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of January 15, 2015 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Board Secretary, Steve Eller.
- B.** Introductions were called: Board Members present: Joan Millspaugh, Melissa Sanders, Steve Eller, Gregg Fisher, Anna Mallinson and Kristy Buirge. Absent; Steve Labossiere
Representing management: Kim Maguire, CMCA® with Premier Property Management, LLC.
Homeowners present Greg Munro, Carla Kenny, Tara Radloff, and Patrick Dunn.

Delegates/Alternates Present:

Steve Eller (Greenbriar)
Kristy Buirge (Tapestry Hills)
Patrick Dunn (Hidden Pointe)
Mary Fletcher (BristolCone Patio)
Gregg Fisher (BristleCone Single)
Bill Dalton (Claremont Estates)
Anna Mallinson (Forest Park)

Delegates Absent:

Matt Amerlan (Glen Oaks)
Steve Woolley (The Hamlet)
Belinda King (North Lynx)
DonVanPutten (Pine Ridge)
Vacant (Briar Cliff)
Dennis Kuhlmann (Stonecroft)
Tracey Dwyre (South Lynx)
Jaime Chaulk (Romar)

Jim Greathead (HOA2)
Vacant (Retreat)
Vacant (HOA 1)
Paul Mauro (Crossings)
Jim Swenson (Bramble Ridge)
Mike Henry (Winterberry)

- C.** Mr. Eller explained the homeowner input guidelines to all in attendance.
- D.** Mr. Eller called for any additions, deletions or modifications to the agenda. No changes were made. Ms. Millspaugh motioned to approve the Agenda as submitted. Motion seconded and passed unanimously.

II. ELECTION OF OFFICERS

- A.** Election of Officers – Motion was made by Mr. Eller to table the election of Officers, due to the absence of Steve Labossiere. Motion was seconded and passed unanimously.
- B.** Signing of Core Values Commitment – Ms. Mallinson motioned to table the signing when the Officers are in place. Motion was seconded and passed unanimously.

III. COMMITTEE REPORTS

- A.** Social Events– It was discussed and agreed upon that the Book Swap will take place on Sunday, April 26th from 1 p.m. to 4 p.m. Drop off assistance will be available from 1 p.m. to 4 p.m. on Thursday, April 16th and Friday, April 24th. Information will be included in the advertisements including email blasts. The Swap will take place at the CPN Community Center.
The Summer Concert Series was discussed. Ms. Sanders motioned to approve concerts for two Saturdays and two Sundays. Saturday concerts will be held from 6 p.m. – 8 p.m. and the Sunday Concerts will be held from 4 p.m. to 6 p.m. Motion was seconded and passed unanimously. Ms.

Kenny will contact the bands to secure the appropriate dates and Ms. Maguire will email the Board with the confirmation of the dates and name of the Bands that have been booked. All Concerts will take place at the Coyote Ridge Park.

The Garage Sale will be held on May 15th and 16th from 9 a.m. to 2 p.m. Ms. Sanders motioned to continue to have Tammy Lopez as a sponsor for the "Sale" signage. Ms. Lopez will pay for the majority of the cost of the signs and will hand them out at her office at Allstate Insurance.

Oktoberfest – The Chamber will hold the Oktoberfest in September, date to be determined. Ms. Mallinson motioned to sponsor the event for \$800 along with the securing the WOW Bubbles, (large pool) for the event. Motion was seconded and passed unanimously.

- B. Website – Ms. Mallinson noted that work is complete on the new email blast system. Ms. Mallinson and Ms. Maguire will meet to test the system out and work out any bugs they see.
- C. ARC –The Board had no comments regarding the submittal for review for Case No. SB14-005, FP14-001, PP14-001. Ms. Maguire will submit paperwork to Sam Bishop, City of Castle Pines.

IV. HOMEOWNERS FORUM

A homeowner from HOA #1 was in attendance to inquire on how rule infractions are resolved. Ms. Maguire recommended reading HOA #1 policy regarding the Covenant Enforcement and attend the next HOA #1 Board meeting.

V. COMMUNITY REPORTS

- A. Castle Pines Parks Authority – Ms. Mallinson reported that the 2015 Budget has been approved. Discussion was had regarding the installation of a walking path on the corner of Castle Pines Parkway and Lagae Road. No action was taken.
- B. CPN Metro – No action taken.
- C. City of Castle Pines – A new City Clerk has been hired to replace the current opening.

VI. NEW BUSINESS

- A. The Board discussed the Douglas County School handout. Ms. Millspaugh motioned to have the pamphlet posted on the Master website. Motion was seconded and passed unanimously.
- B. Ms. Millspaugh motioned to approve the 2015 Management Contract which includes the disclosure of the HB 1254 and the increase of fees that were approved with the 2015 Budget. Motion was seconded and passed unanimously.

VII. UNFINISHED BUSINESS

- A. Ms. Buirge motioned to table the ARC replacement discussion until the next meeting. Motion was seconded and passed unanimously.
- B. Ms. Millspaugh motioned to table the Email and Governance topic until Mr. Labossiere was present to add input. Motion was seconded and passed unanimously.

VIII. ADDITIONAL HOMEOWNER INPUT

No comments.

IX. APPROVAL OF MINUTES

- A. The minutes from October 16, 2014 meeting were reviewed. A motion was made by Ms. Sanders to approve the minutes as presented. Motion was seconded and passed unanimously.

X. FINANCIAL REPORTS

- A. The Board reviewed the November and December 2014 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Mr. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the Delinquency Report – There are 683 homeowners left to pay the annual assessment. Last year this time there were 639.
- C. Ms. Maguire presented the payables (check detail 1143-1183). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

XI. NEXT MEETING

- A. Next monthly Board of Directors Meeting - Thursday, February 19, 2015 at 7:00 p.m. at the Castle Pines North Community Center.

XII. ADJOURNMENT

Ms. Millspaugh made a motion to adjourn the monthly meeting at 8:15 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.