



**CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, April 21, 2016
7:00 P.M.**

I. CALL TO ORDER

- A.** The April 2016 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of April 21, 2016 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Melissa Sanders, Joan Millspaugh, Gregg Fisher, Steve Eller, Kristy Buirge. Absent; Patrick Dunn. Homeowners Present: Gary Jones (BristolCone), Chris Lewis (Stonecroft). Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Joan Millspaugh (BristolCone Patio)
Belinda King (North Lynx)
Kristy Buirge (Tapestry Hills)
Anna Mallinson (Forest Park)
Anthony Werner (Romar)
Barb Saenger (Pineridge)

Delegates Absent:

Matt Amerlan (Glen Oaks) Lee Mayfield (HOA 2)
Doug Gilbert (HOA 1) Patrick Dunn (Hidden Pointe)
Jim Swenson (Bramble Ridge) Arlene Armata (Pine Ridge)
Paul Mauro (Crossings) Mike Henry (Winterberry)
Tom Kellogg (Briar Cliff) Vacant (Retreat)
Tracey Dwyre (South Lynx) Steve Woolley (The Hamlet)
Dennis Kuhlmann (Stonecroft)
Kenneth Sokolowski (Buffalo Est)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. Ms. Sanders motioned to approve the presented agenda. Motion was seconded and passed.

II. COMMITTEE REPORTS

- A.** Social Events– Ms. Maguire informed the Board that the Castle Pines Chamber of Commerce is converting the typical Octoberfest to an event to be held over the weekend on August 26th - 28th the event will be open to the public and not just to Castle Pines Residents. Ms. Sanders motioned to continue the Chamber sponsorship of the event in the amount of \$800.00. Motion was seconded and passed. The Board will consider other options to participate in the event, such as the Zorbie Balls that were at the Octoberfest last year. Book and Digital Media Swap will be held on April 24, 2016 at the CPN Community Center. The Board will consider the continuance of this event next year. The amount of books received this year were low. Discussion was held on whether to hold the event every year or every other year. No action taken.
- B.** Website – Ms. Mallinson reported that the website is now live. No action taken.

III. HOMEOWNERS FORUM

Ms. Saenger was in attendance for Pineridge to discuss the Goat Project and ask for a donation from the Castle Pines North Master to fund a portion of the event. The main goal of the Goat Project is to protect homes from the threat of wildfire. The Board agreed to support the event with a community wide electronic newsletter blast. A monetary decision was not made.

IV. NEW BUSINESS

- A. The Castle Pines Connection suggested advertisements for the Garage Sale and CPN Master Concerts in the Park series. Ms. Sanders motioned to approve the proposed advertisements with the Castle Pines Connection in the amount of \$4,203.75. Motion was seconded and passed unanimously.
- B. The Board read a homeowner response in regards to the Book and Digital Media Swap. No action taken.

V. UNFINISHED BUSINESS

There was no unfinished business to cover.

VI. APPROVAL OF MINUTES

- A. The minutes from March 17, 2016 meeting were reviewed. A motion was made by Ms. Millspaugh to approve the minutes as presented. Motion was seconded and passed unanimously.

VII. FINANCIAL REPORTS

- A. Ms. Maguire handed out the bound copies of the final 2015 Audit. Ms. Maguire noted that the audit is posted on the website. The Board reviewed the March 2016 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the Delinquency Report. Ms. Maguire will reach out one more time to the delinquent owners and share results at the next meeting.
- C. Ms. Maguire presented the payables (check detail 1442-1461). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

VIII. NEXT MEETING

- A. The next Board of Directors meeting will be held on Thursday, May 19, 2016 at 7:00 p.m. at the Castle Pines Library – CPN Master Event Hall.

IX. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 8:20 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Colorado Licensed Community Association Manager
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2016** –President
Melissa Sanders - Term – **2017** – Vice President
Joan Millspaugh – Term – **2016** – Treasurer
Steve Eller- Term **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Kristy Buirge– Term – **2018** – Board Member
Patrick Dunn – Term – **2017** – Board Member

Executive Session was called to order by Ms. Mallinson at 8:25 p.m. to discuss litigation against an owner for delinquent HOA Dues. No action was taken. A motion was made at 8:45 p.m. to adjourn by Ms. Millspaugh. Motion was seconded and passed unanimously.