

MASTER
ASSOCIATION
cpn

CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, August 18, 2016
7:00 P.M.

I. CALL TO ORDER

- A.** The August 2016 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of August 18, 2016 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Melissa Sanders, Patrick Dunn, Steve Eller, Gregg Fisher and Kristy Buirge. Absent; Joan Millspaugh.
Representing management: Kim Maguire, CMCA® with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Kristy Buirge (Tapestry Hills)
Anna Mallinson (Forest Park)
Patrick Dunn (Hidden Pointe)

Delegates Absent:

Matt Amerlan (Glen Oaks)
Vacant (Retreat)
Vacant (Stonecroft)
Anthony Werner (Romar)
Steve Woolley (The Hamlet)
Jim Swenson (Bramble Ridge)
Paul Mauro (Crossings)
Joan Millspaugh (BristolCone Patio)

Lee Mayfield (HOA 2)
Doug Gilbert (HOA 1)
Mike Henry (Winterberry)
Kenneth Sokolowski (Buff Est)
Arlene Armata (Pine Ridge)
Tracey Dwyre (South Lynx)
Tom Kellogg (Briar Cliff)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. Ms. Mallinson requested an addition to the agenda IV.D. Castle Pines Chamber Joint Community Meeting update. Ms. Sanders motioned to approve the revised agenda. Motion was seconded and passed.

II. COMMITTEE REPORTS

- A.** Social Events– Ms. Maguire presented the location map for the Party in the Pines event. No action taken. Remaining Concerts in the Park to be held August 21st, September 4th and September 18th.
- B.** Website –No action taken.

III. HOMEOWNERS FORUM

- A.** No comments.

IV. NEW BUSINESS

- A.** Ms. Maguire covered the new insurance policies and coverages. Mr. Dunn motioned to approve the policies. Motion was seconded and passed unanimously.

- B. The Castle Pines Library will hold an event on Friday, October 7th. Tickets on sale now. Visit the CP Library website for more information.
- C. DR2016-008 was presented. No action taken.
- D. The CPN Master continues to work in partnership with the Castle Pines Chamber, Castle Pines North Metro District and the City of Castle Pines. Boundary map is developed for homeowners and will be posted on the Master website.

V. UNFINISHED BUSINESS

There was no unfinished business from the last meeting.

VI. APPROVAL OF MINUTES

- A. The minutes from July 21, 2016 meeting were reviewed. A motion was made by Ms. Sanders to approve the minutes as presented. Motion was seconded and passed with Mr. Dunn abstaining.

VII. FINANCIAL REPORTS

- A. The Board reviewed the July 2016 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, YTD income statement. Ms. Buirge motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail 1516-1526). Ms. Sanders motioned to approve the payables as submitted; motion was seconded and passed unanimously.
- C. Ms. Maguire presented the Delinquency Report. No action taken.

VIII. NEXT MEETING

- A. The next Board of Directors meeting will be held on Thursday, September 15, 2016 at 7:00 p.m. at the Castle Pines Library – CPN Master Event Hall.

IX. ADJOURNMENT

Ms. Sanders made a motion to adjourn the monthly meeting at 7:42 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Community Association Manager
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2016** –President
Melissa Sanders - Term – **2017** – Vice President
Joan Millspaugh – Term – **2016** – Treasurer
Steve Eller- Term **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Kristy Buirge– Term – **2018** – Board Member
Patrick Dunn – Term – **2017** – Board Member