



**CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES**

**Thursday, August 31, 2017
6:30 P.M.**

I. CALL TO ORDER

- A.** The August 2017 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of August 31, 2017 at the Castle Pines Library, (First Floor Conference Room), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Gregg Fisher, Kristy Buirge, Patrick Dunn and Chris Eubanks.
- Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC. No homeowners were present. Douglas County School Representatives: Erin Kane and Kathy Brown were in attendance.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Patrick Dunn (Hidden Pointe)
Kristy Buirge (Tapestry Hills)
Anna Mallinson (Forest Park)
Joan Millspaugh (BristleCone Patio)

Delegates Absent:

Briea Berry (Glen Oaks) Tom Manning (HOA 2)
Cory Mankin (Retreat) Doug Gilbert (HOA 1)
Vacant (Stonecroft) Mike Henry (Winterberry)
Lynette Kramer (Romar) Kenneth Sokolowski (Buff Est)
Steve Woolley (The Hamlet) Arlene Armata (Pine Ridge)
Thomas Stear (Bramble Ridge) Vacant (South Lynx)
David Beck (Crossings) Tom Kellogg (Briar Cliff)
Steve Eller (Greenbriar) Belinda King (North Lynx)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda.
Ms. Millspaugh motioned to approve the agenda. Motion was seconded and passed.

II. RESIGNATION OF BOARD MEMBER

Ms. Sanders, Vice President submitted her resignation from the Board of Directors due to health reasons. Her term expires 2017, the Delegates will vote in November for the new Board Member.

III. DCSD – Interim Superintendent

Erin Kane and Kathy Brown were in attendance to discuss funding in the Douglas County School District.

IV. HOMEOWNERS FORUM

No homeowners were present.

III. COMMITTEE REPORTS

- A. 1.** Ms. Maguire noted the next concert will be September 2nd. Details posted at www.cpnhoa.org

2. The Board decided to re-schedule the concert that was canceled on August 6th (Funkiphino) due to rain to sometime in 2018.
3. The next Community Wide Garage sale will be held on September 8th and 9th from 9 a.m. to 2 p.m. Carla will post ads in local papers.
- B. Presidents Report - included the HOA #1 fencing issues and the CPN Master posting a link on the CPN website for the Castle Pines North Metro District and the City of Castle Pines for residents to sign up on their email listing.

IV. NEW BUSINESS

- A. The Board reviewed the responses from Shea Homes regarding our referral comments on the Canyons. Case # PP17-001. No action taken.
- B. Ms. Maguire requested that Ms. Buirge be added to the email blast approval committee. The Board agreed.
- C. Ms. Maguire will prepare the 2018 Budget and email to the Board members prior to the next meeting for their review.

V. UNFINISHED BUSINESS

- A. No unfinished business to discuss this month.

VI. APPROVAL OF MINUTES

- A. The minutes from July 20, 2017 meeting were reviewed. A motion was made by Ms. Buirge to approve the minutes. Motion was seconded and passed with Mr. Eubanks abstaining.

VII. FINANCIAL REPORTS

- A. The Board reviewed the July 2017 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, YTD income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail 1670-1681). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.
- C. Ms. Maguire presented the delinquency report and noted that several owners were turned over to the attorney for collection per the Board's request.

VIII. NEXT MEETING

- A. The next Board of Directors meeting will be held on Thursday, September 21, 2017 at 6:30 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

IX. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 8:00 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CAM, CMCA®

Castle Pines North Association, Inc.

Anna Mallinson – Term – **2019** –President
Vacant - Term – **2017** – Vice President
Joan Millspaugh – Term – **2019** – Treasurer
Kristy Buirge– Term – **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Patrick Dunn – Term – **2017** – Board Member
Chris Eubanks – Term - **2018** – Board Member