

MASTER
ASSOCIATION
cpn

CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 21, 2016
7:00 P.M.

I. CALL TO ORDER

- A.** The January 2016 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of January 21, 2016 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Melissa Sanders, Gregg Fisher, Steve Eller, Kristy Buirge and Patrick Dunn. Homeowners Present: Kathy Rosenkrans, Roger Addlesperger, Carla Kenny, Keith Dodd. Guest attendee, Jim Nikkel (CPN Metro District).
Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Patrick Dunn (Hidden Pointe)
Anna Mallinson (Forest Park)
Kristy Buirge (Tapestry Hills)
Barb Saenger (Pineridge)
Steve Woolley (The Hamlet)
Joan Millspaugh (BristolCone Patio)

Delegates Absent:

Matt Amerlan (Glen Oaks)
Doug Gilbert (HOA 1)
Jim Swenson (Bramble Ridge)
Paul Mauro (Crossings)
Tom Kellogg (Briar Cliff)
Belinda King (North Lynx)
Dennis Kuhlmann (Stonecroft)
Kenneth Sokolowski (Buffalo Estates)
Lee Mayfield (HOA 2)
Anthony Werner (Romar)
Arlene Armata (Pine Ridge)
Mike Henry (Winterberry)
Vacant (Retreat)
Tracey Dwyre (South Lynx)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. The following item was added: IV. D. Parks Authority. Ms. Millspaugh motioned to approve the amendment to the agenda. Motion was seconded and passed.

II. ELECTION OF OFFICERS

Ms. Mallinson motioned to keep the Officer positions the same as 2015 (noted below). Motion was seconded and passed unanimously.

III. CPN METRO DISTRICT

Jim Nikkel was in attendance to present information regarding the Castle Pines North Metro District future water planning. No action taken.

IV. COMMITTEE REPORTS

- A.** Social Events– Discussion was held and approved dates on the following events: Garage Sale – May 20th and 21st from 9 a.m. to 2 p.m.
Book and Digital Media Swap – April 24th 1 p.m. to 4 p.m.
Concerts in the Park will be held in June, July, August and September, more details to follow on dates, times and bands.
CPN Octoberfest will be held on September 24, 2016. The Master will sponsor the Chamber and secure the Zorbie Balls again, same as last year.
- B.** Website – Ms. Mallinson presented bids to develop a new website for the Master. Ms. Sanders motioned to approve the contract with Simple Website Services. Motion was seconded and passed unanimously.
- C.** ARC- As information for the Board, the application is in process for the Legacy Village at Castle Pines with the City of Castle Pines. No action needed.
- D.** Parks Authority – Ms. Mallinson note the City of Castle Pines will be working on a master plan to include possibilities of all types of courts for the City, therefore at this time the Basketball court for the Retreat has been tabled until further notice.

V. HOMEOWNERS FORUM

No comments.

VI. NEW BUSINESS

- A.** Ms. Maguire reported that the printing company has made an error on the invoices that were sent to the homeowners for the 2016 Annual HOA dues. The scan line on the bottom of the coupon is incorrect and no impact or delay on receiving the payments from the homeowners was affected by this printing error. However, it has impacted management and taking twice as long for the data entry, therefore a motion was made by Ms. Mallinson to reimburse management the amount of the invoices since Ms. Maguire was able to obtain full credit from the printer for their error. Motion was seconded and passed unanimously.
- B.** Ms. Mallinson reported that Rueter-Hess Reservoir will be holding meetings for the public to give input on proposed alternatives for the recreational opportunities at the reservoir and surrounding areas. The Board agreed to send out email blast on the dates sometime in February.

VII. UNFINISHED BUSINESS

There was no unfinished business to cover.

VIII. APPROVAL OF MINUTES

- A.** The minutes from October 15, 2015 meeting were reviewed. A motion was made by Ms. Sanders to approve the minutes as presented. Motion was seconded and passed unanimously.

IX. FINANCIAL REPORTS

- A.** The Board reviewed the November and December 2015 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.

- B.** Ms. Maguire presented the Delinquency Report. It was noted that there are 468 homeowners that still need to pay the 2016 annual dues compared to 546 in 2015.
- C.** Ms. Maguire presented the payables (check detail 1302-1372). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

X. NEXT MEETING

- A.** The next Board of Directors meeting will be held on Thursday, February 18, 2016 at 7:00 p.m.

XI. ADJOURNMENT

Mr. Eller made a motion to adjourn the monthly meeting at 9:11 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Colorado Licensed Community Association Manager
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2016** –President
Melissa Sanders - Term – **2017** – Vice President
Joan Millspaugh – Term – **2016** – Treasurer
Steve Eller- Term **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Kristy Buirge– Term – **2018** – Board Member
Patrick Dunn – Term – **2017** – Board Member