



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, March 17, 2016
7:00 P.M.

I. CALL TO ORDER

- A.** The March 2016 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of March 17, 2016 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Gregg Fisher, Steve Eller, Kristy Buirge, Patrick Dunn and Melissa Sanders.
Homeowners Present: Gary Jones (Bristol Cone), Chris Lewis (Stonecroft).
Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Joan Millspaugh (BristolCone Patio)
Belinda King (North Lynx)
Kristy Buirge (Tapestry Hills)
Anna Mallinson (Forest Park)
Bill Dalton (Claremont Est)
Tom Locke (Claremont Est)
Patrick Dunn (Hidden Pointe)

Delegates Absent:

Matt Amerlan (Glen Oaks)
Doug Gilbert (HOA 1)
Jim Swenson (Bramble Ridge)
Paul Mauro (Crossings)
Tom Kellogg (Briar Cliff)
Tracey Dwyre (South Lynx)
Dennis Kuhlmann (Stonecroft)
Kenneth Sokolowski (Buffalo Est)

Lee Mayfield (HOA 2)
Anthony Werner (Romar)
Arlene Armata (Pine Ridge)
Mike Henry (Winterberry)
Vacant (Retreat)
Steve Woolley (The Hamlet)
Barb Saenger (Pineridge)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. Ms. Sanders motioned to approve the presented agenda. Motion was seconded and passed.

II. REVIEW AND ACCEPT 2015 AUDIT

- A.** Mr. Maguire presented the 2015 Audit that was completed by N.F. Foss, CPA, PC. Ms. Millspaugh motioned to accept the 2015 Audit. Motion was seconded and passed unniously.
- B.** Ms. Maguire presented the 2016 proposal from N.F. Foss, CPA, PC., to complete the 2016 Audit and Taxes. Ms. Mallinson motioned to approve the Audit and Tax proposal. Motion was seconded and passed unniously.

III. COMMITTEE REPORTS

- A.** Social Events– Ms. Maguire updated the Board on the Concerts in the Park, five concerts are scheduled. 6/19, 7/17, 8/21, 9/4, 9/18. Ms. Kenny will secure a food truck for all the events. The Garage Sale is set from 9 a.m. – 2 p.m. on 5/20 and 21st.
Book and Digital Media Swap will be held on April 24, 2016 at the CPN Community Center.
- B.** Website – Ms. Mallinson reported that the website should be live in another week. The Board Members were sent a link to proof read the site and to send corrections to management to forward to website contractor.

IV. PRESIDENTS REPORT

Ms. Mallinson reported on the following with no action taken. Library opening date and old library closing date. Town Center, Senior Center, Rueter Hess, CPNMD, City of Castle Pines comprehensive plan and Canyon updates which can all be reviewed at the City of Castle Pines website. Metro District election is in May.

V. HOMEOWNERS FORUM

Gary Jones commented on concerns with the CPNMD cost increases for voters to vote on. More information can be found at www.cpnmd.org

VI. NEW BUSINESS

- A.** Library tour date for the CPN Board of Directors will be held at 9 a.m. March 30th.

VII. UNFINISHED BUSINESS

There was no unfinished business to cover.

VIII. APPROVAL OF MINUTES

- A.** The minutes from February 16, 2016 meeting were reviewed. A motion was made by Mr. Fischer to approve the minutes as presented. Motion was seconded and passed with Mr. Dunn, Ms. Sanders and Ms. Mallinson abstaining.

IX. FINANCIAL REPORTS

- A.** The Board reviewed the February 2016 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Mr. Dunn motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B.** Ms. Maguire presented the Delinquency Report. No action taken
- C.** Ms. Maguire presented the payables (check detail 1392-1441). Mr. Eller motioned to approve the payables as submitted; motion was seconded and passed unanimously.

X. NEXT MEETING

- A.** The next Board of Directors meeting will be held on Thursday, April 21, 2016 at 7:00 p.m.

XI. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 8:20 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Colorado Licensed Community Association Manager
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2016** –President
Melissa Sanders - Term – **2017** – Vice President
Joan Millspaugh – Term – **2016** – Treasurer
Steve Eller- Term **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Kristy Buirge– Term – **2018** – Board Member
Patrick Dunn – Term – **2017** – Board Member