



**CASTLE PINES NORTH ASSOCIATION, INC.**  
***BOARD OF DIRECTORS MEETING MINUTES***

**Thursday, May 18, 2017**  
**6:30 P.M.**

**I. CALL TO ORDER**

- A.** The May 2017 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of May 18, 2017 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Gregg Fisher, Kristy Buirge, Melissa Sanders, Patrick Dunn and Chris Eubanks.
- Representing management: Kim Maguire, CMCA<sup>®</sup> with Premier Property Management, LLC. Melissa Coudeyras, Kevin and Terry Melendy, Barbara Saenger and Marcus Pachner, consultant with Shea Homes for the Canyons development.

**Delegates/Alternates Present:**

Gregg Fisher (BristleCone Single)  
Patrick Dunn (Hidden Pointe)  
Kristy Buirge (Tapestry Hills)  
Anna Mallinson (Forest Park)  
Joan Millspaugh (BristolCone Patio)

**Delegates Absent:**

Briea Berry (Glen Oaks)                      Tom Manning (HOA 2)  
Cory Mankin (Retreat)                      Doug Gilbert (HOA 1)  
Vacant (Stonecroft)                      Mike Henry (Winterberry)  
Lynette Kramer (Romar)                      Kenneth Sokolowski (Buff Est)  
Steve Woolley (The Hamlet)                      Arlene Armata (Pine Ridge)  
Don Reece (Bramble Ridge)                      Tracey Dwyre (South Lynx)  
David Beck (Crossings)                      Tom Kellogg (Briar Cliff)  
Steve Eller (Greenbriar)                      Belinda King (North Lynx)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda.  
Ms. Millspaugh motioned to approve the agenda. Motion was seconded and passed.

**II. HOMEOWNERS FORUM**

- A.** No homeowner comments.

**III. SHEA HOMES**

- A.** Marcus Pachner, consultant with Shea Homes was in attendance to present development plans for the new Canyons development.

**IV. COMMITTEE REPORTS**

- A.** Ms. Millspaugh motioned to ratify the approval of the Action without Meeting that took place on April 28, 2017 to approve the expenditures for the rock wall and inflatable obstacle course for the Food Truck Frenzy in the amount of \$1,548.00. Motion was seconded and passed unanimously.

- B. Mr. Eubanks presented the new interactive map for the Garage Sale that is posted on the website. This is a new feature compared to last year.

#### **V. NEW BUSINESS**

- A. The Board will respond to Ms. Maguire no later than May 29<sup>th</sup> regarding their comments to The Canyons Preliminary Plan No.1, Case # PP17-001.
- B. Ms. Maguire shared comments from legal counsel regarding board member background checks and reference checks. The Bylaws would need to be amended to factor this requirement in along with set parameters. The Board has decided to review the Core Values Commitment. Comments should be emailed to Ms. Maguire to be discussed at the June meeting.
- C. Ms. Maguire handed out the final copy of the 2016 Audit which also will be posted on the website for homeowners to review.
- D. Ms. Saenger requested sponsorship for the Goat event in June. Ms. Saenger was asked to present a formal request on funds and purpose and email to Ms. Maguire for the Board consideration.

#### **VI. UNFINISHED BUSINESS**

- A. The Board will have a team building/training event on June 17<sup>th</sup>, at 7 p.m., after the Concert in the Park.

#### **VII. APPROVAL OF MINUTES**

- A. The minutes from April 20, 2017 meeting were reviewed. A motion was made by Ms. Sanders to approve the minutes as presented. Motion was seconded and passed unamiously.

#### **VIII. FINANCIAL REPORTS**

- A. The Board reviewed the April 2017 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, YTD income statement. Ms. Buirge motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail 1631-1641). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.
- C. Ms. Maguire presented the delinquency report, no action taken.

#### **IX. NEXT MEETING**

- A. The next Board of Directors meeting will be held on Thursday, June 15, 2017 at 6:30 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

#### **X. ADJOURNMENT**

Ms. Millspaugh made a motion to adjourn the monthly meeting at 8:00 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

*Kim Maguire*

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CPN Association “Master” Minutes  
May 18, 2017

Kim Maguire, CAM, CMCA®  
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2019** –President  
Melissa Sanders - Term – **2017** – Vice President  
Joan Millspaugh – Term – **2019** – Treasurer  
Kristy Buirge– Term – **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member  
Patrick Dunn – Term – **2017** – Board Member  
Chris Eubanks – Term - **2018** – Board Member