



**CASTLE PINES NORTH ASSOCIATION, INC.**  
***BOARD OF DIRECTORS MEETING MINUTES***

**Thursday, September 21, 2017**  
**6:30 P.M.**

**I. CALL TO ORDER**

- A.** The September 2017 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of September 21, 2017 at the Castle Pines Library, (Castle Pines North Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Gregg Fisher, Kristy Buirge. Absent; Patrick Dunn and Chris Eubanks.
- Representing management: Kim Maguire, CMCA<sup>®</sup> with Premier Property Management, LLC.

**Delegates/Alternates Present:**

Gregg Fisher (BristleCone Single)  
Arlene Amata (Pine Ridge)  
Kristy Buirge (Tapestry Hills)  
Anna Mallinson (Forest Park)  
Joan Millspaugh (BristleCone Patio)  
Bill Dalton (Claremont Estates)

**Delegates Absent:**

Briera Berry (Glen Oaks)  
Cory Mankin (Retreat)  
Vacant (Stonecroft)  
Lynette Kramer (Romar)  
Steve Woolley (The Hamlet)  
Thomas Stear (Bramble Ridge)  
David Beck (Crossings)  
Steve Eller (Greenbriar)

Tom Manning (HOA 2)  
Doug Gilbert (HOA 1)  
Mike Henry (Winterberry)  
Kenneth Sokolowski (Buff Est)  
Patrick Dunn (Hidden Pointe)  
Vacant (South Lynx)  
Tom Kellogg (Briar Cliff)  
Belinda King (North Lynx)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda. Ms. Maguire requested to add 35-Day Referral Caste No. SB-17-001. Mr. Fisher requested to add discussion of Concerts in the Park.
- Ms. Millspaugh motioned to approve the agenda as amended. Motion was seconded and passed unanimously.

**II. HOMEOWNERS FORUM**

No homeowner comments.

**III. COMMITTEE REPORTS**

- A.** Discussion was held regarding the second Garage Sale that was held September 8<sup>th</sup> and 9<sup>th</sup>. Good turn out and will consider having two garage sales again in 2018.
- B.** Discussion was held regarding concerts in the park. No action taken.

**IV. NEW BUSINESS**

- A.** The Board reviewed the plans for the City of Castle Pines, Phase 1, Gateway Improvement Project. Ms. Millspaugh motioned for the Castle Pines North "Master" to assist in funding the project in the amount of \$75,000.00. Motion was seconded and passed unanimously.

- B.** Ms. Maguire presented the 2018 Budget with the \$75,000.00 donation to the City for the Gateway Improvement Project. Please note that the agenda with the 2018 Budget were posted on the website. The regular "monthly wide communication" email was also sent to the Members in the Castle Pines North Association, referring to the above. Ms. Buirge motioned to approve the 2018 Budget. Owners present were asked if they had any comments on the Budget. No comments from the Owners. Motion was seconded and passed unanimously.

#### **V. UNFINISHED BUSINESS**

- A.** No unfinished business to discuss this month.

#### **VI. APPROVAL OF MINUTES**

- A.** The minutes from August 31, 2017 meeting were reviewed. A motion was made by Ms. Millspaugh to approve the minutes. Motion was seconded and passed unanimously.

#### **VII. FINANCIAL REPORTS**

- A.** The Board reviewed the August 2017 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement and YTD income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B.** Ms. Maguire presented the payables (check detail 1682-1686). Ms. Buirge motioned to approve the payables as submitted; motion was seconded and passed unanimously.
- C.** Ms. Maguire presented the delinquency report. Several owners at the attorney for collection. No action taken.

#### **VIII. NEXT MEETING**

- A.** The next Board of Directors meeting will be held on Thursday, October 19, 2017 at 6:30 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

#### **IX. ADJOURNMENT**

Ms. Millspaugh made a motion to adjourn the monthly meeting at 7:45 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

*Kim Maguire*

Kim Maguire, CAM, CMCA®

Castle Pines North Association, Inc.

Anna Mallinson – Term – **2019** – President  
Vacant - Term – **2017** – Vice President  
Joan Millspaugh – Term – **2019** – Treasurer  
Kristy Buirge – Term – **2018** – Secretary

Gregg Fisher – Term – **2017** – Board Member  
Patrick Dunn – Term – **2017** – Board Member  
Chris Eubanks – Term - **2018** – Board Member