



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, March 21, 2013
7:00 P.M.

I. CALL TO ORDER

- A. The March 2013 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of March 21, 2013 at the Castle Pines Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:01 p.m. by Board President, Steve Labossiere.
- B. Introductions were called: Board Members present: Steve Labossiere, Anna Mallinson, Joan Millspaugh, Gregg Fisher, Eric Ford and Steve Eller.

Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.
Homeowners present: James Einolf (Forest Park & City Council), Jack Zelkin (Briar Cliff), Carla Kenny (Castle Pines Chamber/CPN Association Event Coordinator), Henry Rewun (Tapestry Hills),

Delegates/Alternates Present:

Gregg Fisher (Bristle Cone Single)
Eric Ford (Crossings)
Steve Martin (Glen Oaks)
Steve Eller (Greenbriar)
Jim Greathead (HOA 2)
Ken Hide (HOA 1)
Ted Lohr (Bristle Cone Patio)
Anna Mallinson (Forest Park)
Nan Mead (Hamlet)

Delegates Absent:

Mike Henry (Winterberry)
Paul Jaegar (Tapestry Hills)
Tracey Dwyre (South Lynx)
Dennis Kuhlmann (Stonecroft)
Gail Stehlik (Retreat)
Teke Sankey (North Lynx)
Jaime Chaulk (Romar)
Scott Blaeser (Glen Oaks)

Vacant (Buffalo Ridge)
Carol Padilla (Briar Cliff)
Don Van Putten (Pine Ridge)
Suki Fitzgerald (The Hamlet)
Rex Lucas (Bramble Ridge)
Jeff Teter (Hidden Pointe)

- C. Mr. Labossiere explained the homeowner input guidelines to all in attendance.
- D. Mr. Labossiere called for any additions, deletions or modifications to the agenda. It was motioned by Ms. Mallinson to approve the Agenda as submitted. Motion was seconded by Ms. Millspaugh. Motion passed unanimously.

II. HOMEOWNER FORUM

No comments.

III. COMMUNITY REPORTS

- A. **Parks Authority** – There was no meeting held this month, therefore no report.
- B. **CPN Metro District** – Inter Connect Pipeline Project is on schedule and under budget. There is one more connection to make across Monarch Boulevard.
- C. **City of Castle Pines** – Mr. Einolf reported that the City will meet next Tuesday and the City Council is still seeking a City Manager. It was reported to Mr. Einolf that Mr. Eller has volunteered as the Master HOA Representative to attend and participate at the meetings regarding the CP Business District Visioning Committee.

IV. COMMITTEE REPORTS

- A. **Website** – Currently the Webmaster is working on revising the email blast layout to include coloring /blocking and pictures.
- B. **Social Report** –
Concert in the Park will be held from 6 p.m. to 8 p.m. at Coyote Ridge Park on July 20, 2013. Ms. Kenny presented a copy of the garage sale sign layout and info regarding the ordering of the signage. 200 signs will be ordered for this year’s event. Tammy Lopez with All State Insurance will be the co-sponsor on the garage sale signs contributing \$400 to the cost of the signs. Ms. Maguire then requested approval to place an ad in the Connection for the Garage Sale. No action was taken.
Movie in the Park is scheduled for August 9, 2013. Ms. Kenny will start to look for movies in “G” rated format.
Ms. Maguire and Ms. Kenny will reach out to Mr. Naegele the Director of Bands at Rock Canyon High School regarding more specifics on his proposal for a concert in the park with Rock Canyon High School band members.
- C. **ARC Report** – Mr. Hide reported that the HOA #1fence proposal will be reviewed again in April 2013. No action taken.

V. NEW BUSINESS

- A. Several Association Policies were amended by the HOA Attorney, to be compliant with Colorado state law.
Ms. Mallinson motioned to approve the Policies as submitted. Seconded by Mr. Eller. Motion passed unanimously. An email blast will be sent to all owners regarding the amended policies and website location on where to find the policies.
The Strategic Objectives Policy was amended to reflect a few grammar corrections. Motion to approve as corrected by Ms. Mallinson and seconded by Mr. Eller. Motion passed unanimously.

VI. UNFINISHED BUSINESS

- A. The Selection Committee will meet to interview four candidates that have submitted their names for consideration to appoint the open seat as a Board of Director position; term ending 2014 to replace resigned Board Member, Brian Cardinell.
- B. Regarding the roundtable meeting - It was decided that the regular scheduled board meeting on May 16, 2013 will not be held, but the Association will hold a meeting that same date for Sub Association Board Members and their Delegates/Alternates. Mr. Labossiere will work on an agenda and Ms. Maguire and Ms. Kenny will develop e-vites and also coordinate food and drink to be served for the event with restaurants in the Castle Pines area, with prior approval by the Board on food and drink expenditures.

VII. ADDITIONAL HOMEWONER INPUT

Mr. Einolf reminded owners of the Xeriscape/Waterwise and Lecture Series on Saturday, March 23, 2013 at the Community Center at 8:00 a.m.

VIII. APPROVAL OF MINUTES

- A. The minutes from February 21, 2013 meeting were reviewed. Ms. Millspaugh noted a few grammar errors. Ms. Mallinson motioned to approve the minutes as amended. Ms. Millspaugh seconded the motion. Motion passed unanimously.

IX. FINANCIAL REPORTS

- A. The Board reviewed the February 2013 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement; current payables (check detail). Ms. Millspaugh motioned to approve the financials as submitted. Seconded by Mr. Eller. Motion passed unanimously.
- B. Ms. Maguire presented the payables (check detail) from February 19, 2013 through March 21, 2013. Mr. Ford motioned to accept the payables as submitted, seconded by Mr. Fisher. Motion passed unanimously.
- C. The Board reviewed a request from a homeowner to waive the \$50 late fee for nonpayment of the 2013 dues. The past history payment was reviewed and the Board decided against waiving the late fee as the late fee in 2011 that was assessed had already been waived and the Board only will allow onetime waive of late fees. Ms. Maguire reported that 82 homeowners still need to pay the 2013 Annual Dues of \$40.00. It was noted last year this time, 123 homeowners had not paid their dues.

X. NEXT MEETING

- A. Next meeting date will be held on April 18, 2013.

XI. ADJOURNMENT

Ms. Mallinson made a motion to adjourn the monthly meeting at 8:40 p.m. Seconded by Ms. Millspaugh. Motion passed unanimously.

Respectfully submitted,

Kim Maguire, CMCA[®], Community Manager
Castle Pines North Association, Inc.