



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, February 18, 2016
7:00 P.M.

I. CALL TO ORDER

- A.** The February 2016 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of February 18, 2016 at the Castle Pines North Community Center, 7404 Yorkshire Drive, Castle Pines, Colorado 80108. The meeting was called to order at 7:00 p.m. by Secretary, Steve Eller.
- B.** Introductions were called: Board Members present: Joan Millspaugh, Gregg Fisher, Steve Eller and Kristy Buirge. Absent: Anna Mallinson, Patrick Dunn and Melissa Sanders.
Homeowners Present: Rick and Sue Plattsmier, Michael Metz
Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC.

Delegates/Alternates Present:

Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)
Joan Millspaugh (BristolCone Patio)
Belinda King (North Lynx)
Kristy Buirge (Tapestry Hills)
Barb Saenger (Pineridge)
Dave Thomas (Claremont Est)

Delegates Absent:

Matt Amerlan (Glen Oaks) Lee Mayfield (HOA 2)
Doug Gilbert (HOA 1) Anthony Werner (Romar)
Jim Swenson (Bramble Ridge) Arlene Armata (Pine Ridge)
Paul Mauro (Crossings) Mike Henry (Winterberry)
Tom Kellogg (Briar Cliff) Vacant (Retreat)
Tracey Dwyre (South Lynx) Steve Woolley (The Hamlet)
Dennis Kuhlmann (Stonecroft) Anna Mallinson (Forest Park)
Kenneth Sokolowski (Buffalo Est) Patrick Dunn (Hidden Pointe)

- C.** Mr. Eller explained the homeowner input guidelines to all in attendance.
- D.** Mr. Eller called for any additions, deletions or modifications to the agenda. The following item was added: II. A. 1.b – Connection Advertisement Request for Approval. Ms. Millspaugh motioned to approve the amendment to the agenda. Motion was seconded and passed.

II. COMMITTEE REPORTS

- A.** Social Events– Ms. Maguire updated the Board on the Concerts in the Park and requested consideration to add another band to the series this summer. Ms. Millspaugh motioned to approve a fifth concert to be held on or around September 18, 2016. Motion was seconded and passed unanimously. In addition Ms. Maguire will contact Event Planner, Carla Kenny to secure food trucks for all the events, with the understanding that the Association may have to pay the cost for the food truck to attend the event. Possible cost \$400.00.
1. Ms. Maguire presented The Connection rates and mechanical requirements. Ms. Millspaugh motioned to approve four advertisements for the Garage Sale, Book and Digital Media Swap and

concerts in the park series – two full page color ads (\$1,500 each), and two ½ page landscape ads, (\$750 each). Motion was seconded and passed unanimously. Ms. Maguire will work with Terri Wiebold on layout and design and advertisement dates.

2. The Board approved for the new banners to be developed. Ms. Maguire will email the Board on the hourly rate to design them before work is commenced.

3. Once band, dates and times have been secured Ms. Maguire will fill out necessary paperwork to submit for possible weather related cancelation insurance for the concerts in the park.

- B. Website – Ms. Maguire presented the current progress on the website design. No action taken.
- C. ARC- Legacy Village at Castle Pines – Comments are due February 26, 2016. Ms. Maguire will submit concern on pedestrian crossing signage.
- D. Parks Authority – No report.
- E. City of Castle Pines – Mr. Fischer recommended that homeowners attend the City of Castle Pines and Castle Pines Metro District Meetings. There are very important issues coming up that homeowners should be aware of. Ms. Maguire provided the website for both entities.
- F. The Board will secure a date to take a tour of the library at the next board meeting.

III. HOMEOWNERS FORUM

No comments.

IV. NEW BUSINESS

- A. The Board reviewed the letter from Douglas County regarding Tract K that is owned by HOA 2. No action taken.

V. UNFINISHED BUSINESS

There was no unfinished business to cover.

VI. APPROVAL OF MINUTES

- A. The minutes from January 21, 2016 meeting were reviewed. A motion was made by Ms. Buirge to approve the minutes as presented. Motion was seconded and passed unanimously.

VII. FINANCIAL REPORTS

- A. The Board reviewed the January 2016 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, ytd income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the Delinquency Report. It was noted that there are 95 homeowners that still need to pay the 2016 annual dues compared to 115 in 2015.
- C. Ms. Maguire presented the payables (check detail 1370-1391). Ms. Millspaugh motioned to approve the payables as submitted; motion was seconded and passed unanimously.

VIII. NEXT MEETING

- A. The next Board of Directors meeting will be held on Thursday, March 17, 2016 at 7:00 p.m.

IX. ADJOURNMENT

Ms. Millspaugh made a motion to adjourn the monthly meeting at 8:10 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CMCA®
Colorado Licensed Community Association Manager
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2016** –President
Melissa Sanders - Term – **2017** – Vice President
Joan Millspaugh – Term – **2016** – Treasurer
Steve Eller- Term **2018** – Secretary

Gregg Fisher – Term – **2017**– Board Member
Kristy Buirge– Term – **2018** – Board Member
Patrick Dunn – Term – **2017** – Board Member