

**CASTLE PINES NORTH ASSOCIATION, INC.**  
**ANNUAL DELEGATE MEETING MINUTES**

**Thursday, November 9, 2017**  
**6:30 P.M.**

**I. CALL TO ORDER**

The 2017 Annual Delegate Meeting of the Castle Pines North Association, Inc. (“the Association”) was held on the evening of November 9, 2017 at the Castle Pines Library, 360 Village Square Lane, Castle Pines, Colorado. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.

**II. APPROVAL OF AGENDA**

Ms. Buirge motioned to approve the agenda as presented. Motion was seconded. Motion passed unanimously by the Delegates.

**III. INTRODUCTIONS**

Introductions were made.

**Board Members Present:** Anna Mallinson, Gregg Fisher, Joan Millspaugh, Patrick Dunn and Kristy Buirge. Absent Chris Eubanks.

**Representing Management:** Kim Maguire with Premier Property Management, LLC.

**Current Delegates/Alternates are:**

Barbara Saenger (Pine Ridge)	Vacant (Stonecroft)
Sue Brown (HOA 2)	Thomas Kellogg (Briar Cliff)
Steve Woolley (Hamlet)	Mike Henry (Winterberry)
Craig McDonnell (HOA 1)	David Beck (Crossings)
Anna Mallinson (Forest Park)	Carmen Decker (Glen Oaks)
Gregg Fisher (Bristle Cone Single)	Amanda Trask (Estates at Buffalo Ridge)
Rick Lee (North Lynx)	Steve Eller (Greenbriar)
Patrick Dunn (Hidden Pointe)	Larry Cook (Bramble Ridge)
Joan Millspaugh (Bristle Cone Patio)	Christina Morley (South Lynx)
Cory Mankin (Retreat)	
Kristy Buirge (Tapestry Hills)	
Lynette Kramer (Romar)	

**IV. VERIFICATION OF QUORUM AND PROOF OF NOTICE**

A quorum (51% needed) was verified. Proof of Notice was confirmed. Ms. Maguire noted that Notices were sent out via US Mail to all Delegates and Alternates. An email blast was also sent out on October 4<sup>th</sup> and 25<sup>th</sup> and November 6<sup>th</sup>, 2017 to the entire Community. Notice was posted at the Castle Pines North Community Center and on the website at [www.cpnhoa.org](http://www.cpnhoa.org) and announced at the 2016 Annual Delegate Meeting.

**V. ELECTION OF INSPECTORS**

Barbara Saenger and Heidi Taylor were elected as the inspectors of election.

**VI. ELECTION OF THREE DIRECTORS – THREE YEAR TERMS**

Four candidates submitted their names to be placed on the ballot: Patrick Dunn, Gregg Fisher, Mary Fletcher and Al Hoffman. Nominations from the floor were called. No nominations were made; therefore, the nominations were closed.

Ms. Maguire read the Bylaw requirements in order to be on the Castle Pines North Association Board of Directors.

#### **VII. APPROVAL OF 2016 ANNUAL MINUTES**

A motion was made by Ms. Buirge to approve the November 10, 2016 minutes with a minor spelling correction. Motion was seconded and passed unanimously.

#### **VIII. OFFICER REPORTS/COMMITTEE REPORT**

Ms. Mallinson, Board President combined the Officer and Committee report. Garage Sale participants are encouraged to put up their own yard and directional signs and not rely on shoppers finding you. There is a new resident meet and greet every quarter, hosted by the City of Castle Pines, Castle Pines North Metro District, Castle Pines Chamber, and Castle Pines North "Master" Association. Sub HOA's are encouraged to use the Master website. Realtors find it very helpful along with new and current owners. Parks Authority installed new playground equipment for autistic children at Elk Ridge Park. Parks Authority is looking into a possible website. \$125.00 was donated to the PineRidge HOA for the Goat Event. The donation covered colored copy handouts, water bottles, and tent weights.

#### **IX. UNFINISHED BUSINESS**

There was no unfinished business from the 2015 Annual Meeting.

#### **X. NEW BUSINESS**

- A. Next Annual Meeting Date – November 15, 2018 – Castle Pines Library, Castle Pines, CO 80108, at 6:30 p.m.
- B. Ms. Maguire completed the required annual owner's education with the Delegates, regarding annual disclosures.

#### **XI. ELECTION RESULTS**

Patrick Dunn, Mary Fletcher and Al Hoffman were elected to the Board each for a three-year term, ending 2020.

Thanks to outgoing Board Member Gregg Fisher for all his years of service.

#### **XII. GENERAL DISCUSSION**

Questions regarding the balance sheet, annual dues and parks authority were discussed with no action taken. Some website links are coming up as "page not found". Ms. Maguire will research and correct.

#### **XIII. ADJOURNMENT**

With no other business to come before the Board, a motion was made by Ms. Taylor to adjourn the Annual Delegate Meeting at 7:12 p.m. The motion was seconded. Motion passed unanimously.

Respectfully submitted,

Kim Maguire, CMCA®  
Community Association Manager