



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, July 11, 2018
6:30 P.M.

I. CALL TO ORDER

- A.** The July 2018 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of July 11, 2018 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Kristy Buirge, Al Hoffman, Joan Millspaugh and Mary Fletcher. Absent; Patrick Dunn and Chris Eubanks.
- Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC. Homeowners present; Deborah Mulvey, Michael Penny, Jeff Huff, Rick Lee, Geoff Blue, Paul Rehrig, Kelly Maguire.

Delegates/Alternates Present:

Rick Lee (North Lynx)
Joan Millspaugh (BristleCone Patio)
Anna Mallinson (Forest Park)
Kristy Buirge (Tapestry Hills)
Barbara Saenger (Pine Ridge)

Delegates Absent:

Carmen Decker (Glen Oaks)	Sue Brown (HOA 2)
Cory Mankind (Retreat)	Craig McDonnell (HOA 1)
Vacant (Stonecroft)	Mike Henry (Winterberry)
Lynette Kramer (Romar)	Amanda Trask (Buff Est)
Steve Woolley (The Hamlet)	Tom Kellogg (Briar Cliff)
Larry Cook (Bramble Ridge)	Christina Morley (South Lynx)
David Beck (Crossings)	Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)	Patrick Dunn (Hidden Pointe)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda.
- Ms. Millspaugh motioned to approve the agenda as amended adding, V. New Business (E), Community Directory and V. Committee Reports IV. (B), Parks Authority. Motion was seconded and passed unanimously.

II. HOMEOWNERS FORUM

Ms. Saenger thanked the Master for the support on the Mita-Goat event that was held on June 23, 2018. The event was very successful.

III. COMMITTEE REPORTS

- A.** Ms. Maguire reminded the Board of the upcoming concert in the park on July 22, 2018 from 4-6 p.m. at Coyote Ridge Park. Forever in Blue Jeans is the band.
- B.** Party in the Park event is August 18, 2018. The Association has secured a dual 22-foot-high slide for the event.
- C.** The next Community Wide Garage Sale is September 14th & 15th from 9 a.m. to 2 p.m.
- D.** Ms. Mallinson reported that the Parks Authority Board is looking into (funding), possible tennis/Pickle Ball courts for the Community.

V. NEW BUSINESS

- A.** The Board signed updated bank signature cards.
- B.** The Board was reminded to abstain from commenting on Social Media sites, such as NextDoor. Homeowners with concerns or questions should contact management or attend a meeting.
- C.** The City of Castle Pines is looking into a breakfast with the Board of Directors for all the sub associations. Ms. Maguire recommended that the City contact each management company to obtain their Board of Director names and emails so invites can be sent out.
- D.** A thank you card was enclosed in the packet from the Castle Pines Chamber for the Food Truck Frenzy event.
- E.** The Board agreed to have Brad Mahoney with Douglas County Living Magazine attend the September meeting to speak about a possible Community Directory.

VI. UNFINISHED BUSINESS

- A.** No unfinished business to discuss this month.

VII. APPROVAL OF MINUTES

- A.** The minutes from May 19, 2018 were reviewed. Ms. Buirge motioned to approve the minutes with a minor correction. Motion was seconded and passed with Ms. Millspaugh and Ms. Fletcher abstaining.

VIII. FINANCIAL REPORTS

- A.** The Board reviewed the May and June financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement and YTD income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B.** Ms. Maguire presented the payables (check detail 1819-1845). Ms. Buirge motioned to approve the payables as submitted. Motion was seconded and passed unanimously.
- C.** Ms. Maguire presented the delinquency report. There are four homeowners that have not paid their 2018 annual HOA dues. Two are already at the attorney for collection and Ms. Maguire will send the other two homeowners to the attorney.
 - 1.** Ms. Millspaugh motioned to ratify the approval of writing off the balance of a delinquent homeowner. Motion was seconded and passed unanimously.

IX. NEXT MEETING

- A.** The next Board of Directors meeting will be held on Thursday, September 20, 2018 at 6:30 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

X. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 7:32 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CAM, CMCA®
Castle Pines North Association, Inc.

Anna Mallinson – Term – **2019** –President
Kristy Buirge– Term – **2018** – Vice President
Joan Millspaugh – Term – **2019** – Treasurer
Mary Fletcher – Term **2020** – Secretary

Patrick Dunn – Term – **2020** – Board Member
Chris Eubanks – Term - **2018** – Board Member
Al Hoffman – Term – **2020** – Board Member