



**CASTLE PINES NORTH ASSOCIATION, INC.**  
***BOARD OF DIRECTORS MEETING MINUTES***

**Thursday, March 15, 2018**  
**6:30 P.M.**

**I. CALL TO ORDER**

- A.** The March 2018 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of March 15, 2018 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:30 p.m. by Board President, Anna Mallinson.
- B.** Introductions were called: Board Members present: Anna Mallinson, Joan Millspaugh, Mary Fletcher and Al Hoffman. Absent; Kristy Buirge, Patrick Dunn and Chris Eubanks.  
Representing management: Kim Maguire, CMCA<sup>®</sup> with Premier Property Management, LLC.

**Delegates/Alternates Present:**

Joan Millspaugh (BristleCone Patio)  
Barbara Saenger (Pine Ridge)  
Anna Mallinson (Forest Park)

**Delegates Absent:**

Carmen Decker (Glen Oaks)	Sue Brown (HOA 2)
Cory Mankind (Retreat)	Craig McDonnell (HOA 1)
Vacant (Stonecroft)	Mike Henry (Winterberry)
Lynette Kramer (Romar)	Amanda Trask (Buff Est)
Steve Woolley (The Hamlet)	Tom Kellogg (Briar Cliff)
Larry Cook (Bramble Ridge)	Christina Morley (South Lynx)
David Beck (Crossings)	Gregg Fisher (BristleCone Single)
Steve Eller (Greenbriar)	Rick Lee (North Lynx)
Kristy Buirge (Tapestry Hills)	Patrick Dunn (Hidden Pointe)

- C.** Ms. Mallinson explained the homeowner input guidelines to all in attendance.
- D.** Ms. Mallinson called for any additions, deletions or modifications to the agenda.  
Ms. Millspaugh motioned to approve the agenda as amended. Motion was seconded and passed unanimously.

**II. HOMEOWNERS FORUM**

No homeowner comments.

**III. COMMITTEE REPORTS**

- A.** Ms. Maguire presented dates for the 2018 Events – Concerts in the Park - June 24<sup>th</sup>, July 22<sup>nd</sup>, August 5<sup>th</sup> and August 26<sup>th</sup>. All Sundays from 4 p.m. to 6 p.m.  
Book Swap – April 21<sup>st</sup> and 22<sup>nd</sup> from 1 p.m. to 3 p.m.  
Garage Sales – May 18<sup>th</sup> and 19<sup>th</sup> and September 14<sup>th</sup> and 15<sup>th</sup> from 9 a.m. to 2 p.m.  
100 garage sale signs have been ordered. Ms. Lopez will be invoiced \$400 for her contribution.  
New banners for the book swap are being drafted and made. Ice-cream and possibly candy to be sold at the concerts in the park.  
The Board agreed to sponsor the following 2018 Events for the Castle Pines Chamber of Commerce. Food Truck Frenzy \$300 with a rock wall and bouncy house on June 2<sup>nd</sup> and the Party in the Park \$500, with a bouncy house on August 18<sup>th</sup>. Ms. Mallinson motioned that Ms. Maguire can secure the bouncy houses and the rock wall not to exceed \$3,000.00.

- B. Ms. Maguire will ask Mr. Eubanks for help with the Garage Sale postings.
- C. Ms. Mallinson noted that the Castle Pines North Metro District will hold elections for the open positions on their Board of Directors. The CPN Master Association has been asked if they will host a forum for the Candidates, so voters can meet them and ask questions. The Board agreed that this would be a good idea to host. More information to follow.

#### IV. NEW BUSINESS

- A. There was no New Business.

#### V. UNFINISHED BUSINESS

- A. No unfinished business to discuss this month.

#### VI. APPROVAL OF MINUTES

- A. The minutes from January 25, 2018 were reviewed. Ms. Millspaugh motioned to approve the minutes as submitted. Motion was seconded and passed unamiously.

#### VII. FINANCIAL REPORTS

- A. The Board reviewed the January and February financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement and YTD income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail 1755-1783). Ms. Millspaugh motioned to approve the payables as submitted. Motion was seconded and passed unanimously.
- C. Ms. Maguire presented the delinquency report. No action taken.

#### VIII. NEXT MEETING

- A. The next Board of Directors meeting will be held on Thursday, May 17, 2018 at 6:30 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

#### IX. ADJOURNMENT

Ms. Millspaugh made a motion to adjourn the monthly meeting at 7:12 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

*Kim Maguire*

Kim Maguire, CAM, CMCA®

Castle Pines North Association, Inc.