



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 17, 2019
6:00 P.M.

I. CALL TO ORDER

- A.** The January 17, 2019 meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of January 17, 2019 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:00 p.m. by President, Kristy Buirge.
- B.** Introductions were called: Board Members present: Kristy Buirge, Patrick Dunn, Al Hoffman, Joan Millspaugh, Christina Morley, Mary Fletcher and Melissa Sanders.

Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC. Homeowners present; Dean MacCarter, Millard Foraker, Wilson and Sylvia De Souza, Kelly Maguire, Scott Johnson. Castle Pines Connection, Terri Wiebold. City Council Member Ward 1 – Deborah Mulvey.

Delegates/Alternates Present:

Rick Lee (North Lynx)
Joan Millspaugh (BristleCone Patio)
Al Hoffman (Hidden Pointe)
Kristy Buirge (Tapestry Hills)
Deborah Mulvey (North Lynx)
Jean Henry (HOA #2)
Christina Morley (South Lynx)
Melissa Sanders (Greenbriar)

Delegates Absent:

Skip Thurnauer (Glen Oaks)
Cory Mankind (Retreat)
Chris Lewis (Stonecroft)
Lynette Kramer (Romar)
Steve Woolley (The Hamlet)
Skip Karch (Brambleridge)
David Beck (Crossings)

Gregg Fisher (BristleCone Single)
Craig McDonnell (HOA 1)
Mike Henry (Winterberry)
Amanda Trask (Buff Est)
Tom Kellogg (Briar Cliff)
Cindy Broekemeier (Forest Park)
Barbara Saenger (PineRidge)

- C.** Ms. Buirge explained the homeowner input guidelines to all in attendance.
- D.** Ms. Buirge called for any additions, deletions or modifications to the agenda. Ms. Millspaugh requested adding, V. 1. Social – Street Dance and V.B Committee Report - Parks Authority. Ms. Sanders motioned to approve agenda as amended. Motion was seconded and passed unanimously.

II. CORE VALUES COMMITMENT

Ms. Maguire presented the Board with the Core Values Commitment. There were no questions. All Board Members have signed the document and it will be posted on the website.

III. PRESENTATIONS

Ms. Wiebold with the Castle Pines Connection, LLC, was present to request a resolution by the Board to approve the publication of the Castle Pines North Association Newsletter on the Castle Pines Connection, LLC website. Mr. Dunn motioned to ratify the approval of the posting of the newsletters on their website. Motion was seconded and passed unanimously. Ms. Wiebold will submit to Ms. Maguire the verbiage for the proposed resolution for the Board to review.

Ms. Mulvey with the City of Castle Pines was present to request \$20,000 for the sun shade, color and City of Castle Pines emblem on a proposed fitness court. No action was taken until further information is provided by Ms. Mulvey.

Ms. Mulvey requested funds to support the Douglas County Initiative. The funds would assist children in Castle Rock, Highlands Ranch, Parker, Lone Tree and Castle Pines with mental health issues. No action taken.

IV. HOMEOWNERS FORUM

No comments.

V. COMMITTEE REPORTS

1. Ms. Millspaugh asked the Board to consider a "Street Dance", event. The event is \$1,500 and would support either 40 people or 20 couples. No action was taken.
2. Ms. Maguire proposed that the Community Wide Garage Sales to be held on May 17th and 18th from 9 a.m. to 2 p.m. and September 13th & 14th from 9 a.m. to 2 p.m.
3. The Board agreed on the dates of the 2019 concerts in the park series. Tentative dates are June 23rd, July 13th, July 28th and August 24th. The Saturday concerts will be held from 6 p.m. to 8 p.m. and the Sunday concerts will be held from 4 p.m. to 6 p.m.
4. Ms. Millspaugh reported that the Parks Authority gave \$35,000 to the Castle Pines North Metro District to purchase playground equipment at Coyote Ridge Park. An additional \$120,000 was given to the City of Castle Pines to be used toward the National Fitness Campaign Court and site furniture such as benches at the various fields and outdoor art. The money must be used in the area that is under the Castle Pines North "Master" domain since those Members contributed to the Parks Authority fund. The next Parks Authority Board meeting will be held on January 23, 2019.

VI. NEW BUSINESS

- A. The Board reviewed the request from the Chamber for a \$2,000 annual Partnership/Membership. After discussion, Ms. Fletcher motioned to stay with the \$300 annual Membership. Motion was seconded and passed unanimously.
- B. The Board was asked to come to the March meeting with ideas for Strategic Objectives for this year and upcoming years. Consider a survey as well for homeowner input.
- C. Ms. Millspaugh motioned to ratify the action without meeting regarding the Board of Directors support regarding Parks Authority funding for the tennis/pickleball court. Motion was seconded and passed unanimously.

VII. UNFINISHED BUSINESS

- A. No unfinished business to discuss this month.

VIII. APPROVAL OF MINUTES

- A. The special meeting minutes from November 15, 2018 were reviewed. Ms. Millspaugh motioned to approve the minutes as submitted. Motion was seconded and passed unanimously.

- B.** Ms. Millspaugh motioned to approve the minutes from September 20, 2018. Motion was seconded and passed with Ms. Sanders abstaining.

IX. FINANCIAL REPORTS

- A.** The Board reviewed the September through December financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, and YTD income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B.** Ms. Maguire presented the payables (check detail 1874-1935). Ms. Millspaugh motioned to approve the payables as submitted. Motion was seconded and passed unanimously.

X. NEXT MEETING

- A.** The next meeting will be held on Thursday, March 21, 2019 at 6:00 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

XI. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 8:15 p.m. Motion was seconded and passed unanimously.

- Executive Session was called to order at 8:20 p.m. by Ms. Buirge, to discuss a homeowner that is in collections. The Board agreed to continue efforts at this time to serve the homeowner with the collection paperwork. Ms. Buirge motioned to adjourn at 8:30 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CAM, CMCA®
Castle Pines North Association, Inc.

Kristy Buirge – Term – **2021 President**
Patrick Dunn – Term – **2020 Vice President**
Mary Fletcher – Term – **2020 Secretary**
Joan Millspaugh – Term – **2019 Treasurer**
Al Hoffman – Term – **2020 Member at Large**
Melissa Sanders – Term – **2019 Member at Large**
Christina Morley – Term – **2021 Member at Large**