



CASTLE PINES NORTH ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, March 27, 2019
6:00 P.M.

I. CALL TO ORDER

- A.** The March meeting of the Board of Directors for the Castle Pines North Association, Inc., was held on the evening of March 27, 2019 at the Castle Pines Library, (CPN Master Event Hall), 360 Village Square Lane, Castle Pines, Colorado 80108. The meeting was called to order at 6:00 p.m. by President, Kristy Buirge.
- B.** Introductions were called: Board Members present: Kristy Buirge, Patrick Dunn, Al Hoffman, Joan Millspaugh, Christina Morley, Mary Fletcher. Absent; Melissa Sanders.
- Representing management: Kim Maguire, CMCA[®] with Premier Property Management, LLC. Homeowners present; Paul Rehrig (Crossings), David and Leanna Palmer (Romar), City Council Member Ward 1 – Deborah Mulvey.

Delegates/Alternates Present:

Rick Lee (North Lynx)
Joan Millspaugh (BristleCone Patio)
Al Hoffman (Hidden Pointe)
Kristy Buirge (Tapestry Hills)
Deborah Mulvey (North Lynx)
Christina Morley (South Lynx)

Delegates Absent:

Skip Thurnauer (Glen Oaks)
Cory Mankind (Retreat)
Chris Lewis (Stonecroft)
Lynette Kramer (Romar)
Steve Woolley (The Hamlet)
Skip Karch (Brambleridge)
David Beck (Crossings)
Melissa Sanders (Greenbriar)

Gregg Fisher (BristleCone Single)
Craig McDonnell (HOA 1)
Mike Henry (Winterberry)
Amanda Trask (Buff Est)
Tom Kellogg (Briar Cliff)
Cindy Broekemeier (Forest Park)
Barbara Saenger (PineRidge)
Jean Henry (HOA #2)

- C.** Ms. Buirge explained the Conduct of Meeting Policy.
- D.** Ms. Buirge called for any additions, deletions or modifications to the agenda. Ms. Millspaugh motioned to approve the Agenda as presented. Motion was seconded and passed unanimously.

II. COMMITTEE REPORTS

- A.** 1. Ms. Maguire presented an Electronic Recycle Event for the Members of the CPN Association. The event would take place on June 15, 2019, (location to be determined). Cost would be approximately \$7,000.00. Depending on weight of recycle and additional help to run event such as traffic. The event would be for Community Members only and would only be e-blasted out to the Members and not advertised in the local community newspaper.
- Mr. Dunn motioned to approve the event. Motion was seconded and passed unanimously.
2. Garage Sale postings will be updated. We will be using a Google App which will initially cost \$300.00. The postings will be uploaded to the site quicker.
3. Mr. Dunn motioned to approve the following bands to perform at our 2019 concert series, which includes staging, sound and lighting; FACE, July 13th, 6-8 p.m.), Forever in Blue Jeans (July 28th, 4-6 p.m.), Knot Rock and Stone Beat Invasion, (dates to be determined based on availability. Final update forthcoming).

4. Ms. Millspaugh motioned to approve the 2019 Castle Pines Connection advertisements in the amount of \$4,650.00. Motion was seconded and passed unanimously.
 5. Funding requests by the Castle Pines Chamber were reviewed and discussed. \$2,500 for the June 8th, Food Truck Frenzy. \$1,500 for the August 17th, Party in the Pines. \$1,500 for the October 6th, Run Wild Event. Mr. Dunn motioned to approve the requested funding. Motion was seconded and passed unanimously. Ms. Maguire will work with the Castle Pines Chamber on disbursement of funds.
 6. The Board reviewed and discussed the sponsorship request from the City of Castle Pines for the Unmasked Gala Event benefiting Mental Health Colorado, in amounts of \$10,000, \$7,500, \$5,000 or \$2,500. After much discussion, it was noted that the Board of Directors of the Association should not donate homeowners (dues) funds. Homeowners as individuals should donate as they see fit, and if so desired. The funding should not come from a Homeowner's Association. Concern was had that if we start donating homeowners' dues towards 501c3 organizations, other organizations such as Alzheimer's, Parkinson's Disease, American Cancer Society etc. should be considered as well. Ms. Morley motioned to deny funding the request. The motion was seconded and passed unanimously.
 7. Ms. Richardson, the Event Coordinator with the City of Castle Pines notified us of an event change on the Pizza in the Park to be held May 31st instead of May 6th with a live Band. No action needed.
- B.** Ms. Millspaugh reported on the Parks Authority – there will be a meeting on April 17th at 9 a.m. at the Community Center.

III. NEW BUSINESS

- A.** The Board reviewed the request from the City to email out to all Members the notice regarding the Unmasked Event. The Board is in full support of this request with a motion to approve by Ms. Morley. Motion was seconded and passed unanimously. Ms. Maguire will send out with the normal scheduled monthly wide community email blasts. May and June.

IV. UNFINISHED BUSINESS

- A.** The Board was asked to review the requests by Terri Wiebold with the Castle Pines Connection on the License Agreement. This will be tabled until the next meeting for discussion.
- B.** Motion on revised Licensing Agreement – Was tabled. No action taken.
- C.** Ms. Maguire noted several items for Strategic Objectives for 2020. A Survey Monkey will be drafted for review and approval to send out to the Members. More discussion will take place at the May meeting.
- D.** Donation request for the Castle Pines Fitness Court was tabled until May.

V. HOMEOWNERS FORUM

Rick Lee commented on broken links on the Master website. Mr. Lee was unable to provide any further details, when asked which links were broken. Ms. Maguire and the Board will look into this.

VI. APPROVAL OF MINUTES

Mr. Dunn motioned to approve the minutes as submitted, dated January 17, 2019. Motion was seconded and passed unanimously.

VII. FINANCIAL REPORTS

- A. The Board reviewed the January through February 2019 financials to include the bank statements, bank reconciliation detail, bank reconciliation summary, monthly income statement, and ytd income statement. Ms. Millspaugh motioned to accept the financials as submitted. Motion was seconded and passed unanimously.
- B. Ms. Maguire presented the payables (check detail 1935-1993). Ms. Millspaugh motioned to approve the payables as submitted. Motion was seconded and passed unanimously.
- C. Ms. Maguire submitted the AR Aging Summary for the homeowners that have not paid the 2019 Annual \$40 HOA dues. The total is 14 out over 3,000 accounts. Demand notices have been mailed to those owners.

VIII. NEXT MEETING

- A. The next meeting will be held on Thursday, May 16, 2019 at 6:00 p.m. at the Castle Pines Library, CPN Master Association Event Hall.

IX. ADJOURNMENT

Ms. Buirge made a motion to adjourn the monthly meeting at 7:35 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

Kim Maguire

Kim Maguire, CAM, CMCA®

Castle Pines North Association, Inc.

Kristy Buirge – Term – 2021 President
Patrick Dunn – Term – 2020 Vice President
Mary Fletcher – Term – 2020 Secretary
Joan Millspaugh – Term – 2019 Treasurer
Al Hoffman – Term – 2020 Member at Large
Melissa Sanders – Term – 2019 Member at Large
Christina Morley – Term – 2021 Member at Large